

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **June 24, 2021**, virtually due to the COVID-19 pandemic was called to order by Commissioner Mary Kuney, Chair, at 12:30 p.m.

PRESENT

Commissioner Mary Kuney, Chair
Mayor Kevin Freeman, Vice Chair
Commissioner Al French (*departed at 1:30 p.m.*)
Commissioner Josh Kerns
Council President Breean Beggs (*arrived at 12:38 p.m.*)
Councilmember Karen Stratton (*arrived at 12:33 p.m.*)
Councilmember Betsy Wilkerson (*arrived at 12:33 p.m.*)
Mayor Ben Wick
Councilmember Tim Hattenburg
Board Member Andrea Frostad
Board Member Jason Kinley, ND

ABSENT

CITIZEN INPUT

Due to Governor Inslee’s March 24, 2020 proclamation prohibiting in-person meetings and limiting meetings to action items that are routine, necessary or in response to COVID-19 and the public health emergency, only written public comment was accepted. Written comment was sent to all Board of Health members and was entered into the record.

CHAIR REPORT – *Commissioner Mary Kuney, Board Chair*

- Staff were recognized for their years of service at the Health District (20 years – Larry Johnson, Robert Gaulke, Sandra Phillips, Marylou Summers and Mark Springer) (25 years – Deanna Stewart) (30 years – Shannon Bittner, Connie Barry and Mikki Hill).

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: May 27, 2021
2021 Vouchers paid: May 1-31, 2021.

Voucher Numbers: #256472 - #256673	\$ 2,573,487.22
Payroll Warrants: #1105327- #1105332	
Advice Numbers: #DD63802 - #DD64085	\$1,099,115.08
Payroll Warrants: #1106336- #1106346	
Advice Numbers: #DD62399 - #DD62677	\$1,018,794.59
TOTAL	\$2,117,909.67

Motion: *To approve the consent agenda as presented.*

Motion/Second: *Freeman/Hattenburg*

Approved: *Unanimously*

EXECUTIVE SESSION

The Board adjourned at 12:37 p.m. for 30 minutes for an executive session pursuant to RCW §42.30.110(1)(i). and RCW §42.30.110(1)(c). At 1:07 p.m., the BOH chair requested an extension of the executive session for an additional 23 minutes. At 1:30 p.m., the BOH Chair requested an extension of the executive session for an

additional 10 minutes. At 1:40 p.m., the BOH Chair requested an extension of the executive session for an additional 10 minutes. At 1:50 p.m., the BOH Chair requested an extension of the executive session for an additional 10 minutes.

MEETING RECONVENED

The meeting reconvened at 2:00 p.m.

ACTION ITEMS

Property Contract: Treatment Services Office Space – *Amelia Clark, Administrative Officer*
No action was taken.

Resolution #21-03 Re: Authorizing Indemnification of SRHD’s Administrative Officer for Legal Fees and Legal Expenses Incurred as a Result of the Employment Actions of the Washington State Board of Health – *Commissioner Kuney, Board of Health Chair*

Motion: *To table Resolution #21-03 until recalled by the Board at such future time.*

Motion/Second: *Freeman/Kinley*

Approved: *Unanimously*

Resolution #21-04 Re: Repeal of the Suspension of Procurement Policies Related to COVID-19 Expenditures Including the Authorization of the Use of the Emergency General Fund Reserves for COVID-19 Related Expenditures – *Amelia Clark, SRHD Administrative Officer*

Motion: *To approve Resolution #21-04 as presented.*

Motion/Second: *Wilkerson/Hattenburg*

Approved: *Unanimously*

Resolution #21-05 Re: 1) Providing Continued Authority for the Spokane Regional Health District Administrative Officer to Legally Bind SRHD for all Contracts and Procurements Related to Federal Funds; and 2) Authorize the SRHD Deputy Director and Finance Manager to Act as Designees in the SRHD Administrative Officer’s Absence – *Amelia Clark, SRHD Administrative Officer*

Motion: *To approved Resolution #21-05 as presented.*

Motion/Second: *Hattenburg/Stratton*

Approved: *Unanimously*

ADMINISTRATOR’S REPORT – *Amelia Clark, Administrative Officer*

- The agency will be seeking a recruitment firm to assist with the hiring of a Human Resources manager.
- The recruiter for the Health Officer position has gathered documents and met with executive leadership team and will be posting the position soon.
- Next month, the 2022 SRHD fee schedule will be brought forward for consideration.

COVID 19 RESPONSE REPORT – *Steve Smith, Incident Commander*

- There were 50 new cases of COVID-19 last week which is a 60% decrease from two weeks ago. Cases are decreasing in all settings include long-term care facilities. Hospitalizations are steady but lower than last month.
- The mass vaccination clinic at the Spokane arena closed on June 17. Over 75,000 doses of vaccine were administered at the arena.
- In Spokane County, over 400,000 doses of vaccine were administered. SRHD and partners administered over 33,000 doses.
- In Spokane county, 64% of individuals over 16 years of age have been vaccinated.
- SRHD staff are working with summer camps, events and venues and preparing for the new school year.
- SRHD are planning for reopening and for the endemic and how to move through the next phase.

COVID 19 HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Interim Health Officer

- The Board was provided feedback from the school survey on SRHD services related to the COVID-19 response.
- The Alpha (UK) variant is tapering and replaced by two variants Gamma (Brazil) and Delta (India) variants. The Delta variant is 9% and Gamma variant is 24% of cases in Washington State.
- There have been 60 cases of myocarditis/pericarditis reported to the CDC from Washington State with no cases in Spokane County.

FINANCIAL REPORT – Amelia Clark, Administrative Officer

- The Board was provided monthly financial reports in agenda packet, which were reviewed by the budget and finance committee June 17.

BOARD MEMBER CHECK IN

- Staff were thanked for their ongoing work. (Board Member Frostad)

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on July 29, 2021.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:32 p.m.

APPROVED: 
Mary L. Kuney (Aug 2, 2021 09:04 PDT)
Commissioner Mary Kuney, Chair

Date: Aug 2, 2021


Ann Pitsnogle, Recording Secretary

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Final Audit Report

2021-08-02

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