

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **January 28, 2021** virtually due to the COVID-19 pandemic was called to order by Commissioner Mary Kuney, Chair, at 12:30 p.m.

**PRESENT**

- Commissioner Mary Kuney, Chair
- Mayor Kevin Freeman, Vice Chair *(departed at 2:45 p.m.)*
- Commissioner Josh Kerns
- Council President Breean Beggs
- Councilmember Karen Stratton
- Councilmember Betsy Wilkerson *(arrived at 12:40 p.m. and departed at 2:47 p.m.)*
- Councilmember Linda Thompson *(departed at 2:38 p.m.)*
- Mayor Ben Wick
- Board Member Andrea Frostad *(departed at 2:48 p.m.)*
- Board Member Chuck Hafner *(departed at 2:46 p.m.)*
- Board Member Jason Kinley, ND *(departed at 2:37 p.m.)*

**ABSENT**

- Commissioner Al French

**CITIZEN INPUT**

Due to Governor Inslee’s March 24, 2020 proclamation prohibiting in-person meetings and limiting meetings to action items that are routine, necessary or in response to COVID-19 and the public health emergency, only written public comment was accepted. Written comment was sent to all Board of Health members and was entered into the record.

**CHAIR REPORT – Commissioner Mary Kuney**

No report.

**CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: December 3, 2020 and January 14, 2021.

2020 Vouchers paid: November 1 – 30, 2020

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Voucher Numbers:	#255057 - #255249	\$ 2,705,845.82
Payroll Warrants:	#1093907- #1093913	
Advice Numbers:	#DD60415 - #DD60700	\$1,013,273.97
Payroll Warrants:	#1094702- #1094702	
Advice Numbers:	#DD60701 - #DD60987	\$949,009.89
	<b>TOTAL</b>	<b>\$4,668,129.68</b>

2020 Vouchers paid: December 1 – 31, 2020

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Voucher Numbers:	#255250 - #255509	\$ 3,873,355.33
Payroll Warrants:	#1095766- #1095772	
Advice Numbers:	#DD60988 - #DD61269	\$1,097,595.24
Payroll Warrants:	#1096484- #1096495	
Advice Numbers:	#DD60270 - #DD61553	\$1,018,489.95
	<b>TOTAL</b>	<b>\$5,989,440.52</b>

**Motion:** To approve the December 3, 2020 and January 14, 2021 meeting minutes as presented.  
**Motion/Second:** Wick/Stratton  
**Approved:** Unanimously

**Motion:** To approve November 1-30, 2020 and December 1-31, 2020 vouchers as presented.  
**Motion/Second:** Stratton/Beggs  
**Approved:** 9 yea/1 abstain (Councilmember Thompson)

#### **EXECUTIVE SESSION**

The Board adjourned at 12:40 p.m. for 30 minutes for an executive session pursuant to RCW §42.30.110(1)(i). SRHD Administrative Officer, Amelia Clark, and Board of Health Legal Counsel, Michelle Fossum, were asked to attend. At 1:10 p.m., the BOH chair requested an extension of the executive session for an additional 10 minutes.

#### **MEETING RECONVENED**

The meeting reconvened at 1:20 p.m. No action was taken.

#### **ACTION ITEMS**

Adopt 2021 Meeting Schedule – Commissioner Mary Kuney, Board Chair

**Motion:** To adopt the 2021 meeting schedule as presented.  
**Motion/Second:** Freeman/Kinley  
**Approved:** Unanimously

Adopt 2021 Board of Health Committee Memberships – Commissioner Mary Kuney, Board Chair  
Councilmember Thompson resigned her position on the Board effective January 28, 2021.

**Motion:** To nominate Board Member Hafner as Chair of the Board of Health Budget & Finance Committee.  
**Motion/Second:** Wick/Stratton  
**Approved:** Unanimously

**Motion:** To nominate Councilmember Wilkerson as Chair of the Board of Health Policy & Education Committee.  
**Motion/Second:** Freeman/Beggs

**Amended Motion:** To nominated Council President Beggs and Councilmember Wilkerson as co-chairs of the Board of Health Policy & Education Committee with the understanding that Councilmember Wilkerson will be the representative to serve on the Executive Committee of the Board of Health.

**Motion/Second:** Freeman/Kinley  
**Approved:** Unanimously

#### **Budget & Finance Committee**

Board Member Chuck Hafner, Chair  
Board Member Andrea Frostad  
Mayor Kevin Freeman  
Councilmember Karen Stratton  
Mayor Ben Wick

#### **Policy & Education Committee**

Council President Breean Beggs, Co-Chair  
Councilmember Betsy Wilkerson, Co-Chair  
Commissioner Josh Kerns  
Board Member Andrea Frostad  
Board Member Jason Kinley

## **Executive Committee of the BOH**

Commissioner Mary Kuney, Chair  
Mayor Kevin Freeman, Vice Chair  
Mayor Ben Wick, Past Chair  
Councilmember Betsy Wilkerson  
Board Member Chuck Hafner

### **ADMINISTRATOR'S REPORT – Amelia Clark, Administrative Officer**

- Recruitment for the Spokane Health Advisory Council open positions have begun. The deadline to apply is February 19.
- The Board instructed the Administrative Officer to delay the recruitment of the health officer until House Bill 1152 is decided by the Washington State legislature.
- The Administrative Officer will schedule check-in meetings with Board members.
- Lyndia Wilson, Preventive Public Health Director, has announced her retirement in July 2021.

### **COVID-19 RESPONSE REPORT – Lyndia Wilson, Preventive Public Health Director**

- The mass vaccination clinic provided over 1,100 vaccinations yesterday.
- SRHD is responsible for providing vaccinations to the community where gaps have been identified. SRHD has administered 3,710 doses of vaccine from the 4,000 it has received.
- SRHD has partnered with 12 local school districts, local fire departments, the local jail and prison systems, and long-term care facilities to provide vaccinations.
- SRHD is working with EWU, WSU, Gonzaga University and Avista to set up additional clinics in the future.
- Over 300 individuals have signed up for the Medical Reserve Corps. Eighty percent are able to vaccinate and the remaining individuals will help with logistics.
- The equity group is working on vaccine access. East Central, Airway Heights and Cheney have been identified as possible sites for vaccination clinics.

### **COVID-19 RESPONSE AFTER-ACTION EXECUTIVE SUMMARY – Tiffany Turner, Disease Prevention and Response Associate Director**

- SRHD contracted with Constant and Associates to provide two after-action reviews-one for the public health response and the other for the REDi Healthcare response. Five key themes were identified that had strengths and areas for improvements. Each area of improvement has a workplan to improve the agency's response.

### **HEALTH OFFICER REPORT – Francisco Velázquez, Interim Health Officer**

- The Board received a report on SRHD's review of it is K-12 COVID-related processes and the COVID Testing Task Force efforts.

### **FINANCIAL REPORT – Amelia Clark, Administrative Officer and Kim Kramarz, Finance Manager**

- An updated COVID-19 budget was shared with the Board. Washington State has announced additional funding which is reflected in the budget.
- The Board received a report on the 2019 SRHD audit. Due to COVID-19, the entire audit was completed remotely, and the single-audit reviews were extended by three months. SRHD had no findings. The next audit will begin June 2021.

### **LEGISLATIVE UPDATE – Amelia Clark, Administrative Officer**

- The Board received an update on the 2021 Washington State legislative session.

### **BOARD MEMBER CHECK IN**

- There were no check-ins.

**NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on February 25, 2021.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 2:49pm

APPROVED: *Mary L Kuney*  
Mary L Kuney (Mar 10, 2021 16:01 PST)  
Commissioner Mary Kuney, BOH Chair

Date: Mar 10, 2021

*Ann Pitsnogle*  
Ann Pitsnogle, Recording Secretary






# MinutesBOH20210128

Final Audit Report

2021-03-11

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