

**BEFORE THE BOARD OF HEALTH
SPOKANE REGIONAL HEALTH DISTRICT**

RESOLUTION #20-09

RE: 1) PROVIDING THE SRHD ADMINISTRATIVE OFFICER AUTHORITY TO LEGALLY BIND SRHD FOR ALL CONTRACTS AND PROCUREMENTS RELATED TO FEDERAL FUNDS; AND 2) AUTHORIZING THE SRHD FINANCE MANAGER TO ACT AS A DESIGNEE IN THE SRHD ADMINISTRATIVE OFFICER'S ABSENCE

WHEREAS, the Spokane Regional Health District Board of Health serves as the governing body of the Spokane Regional Health District; and

WHEREAS, the Spokane Regional Health District Board of Health appoints an Administrative Officer to direct the Health District; and

WHEREAS, the duties of the Administrative Officer include entering into legally binding agreements including all federal grant funding agreements and supplemental agreements; and

WHEREAS, the Code of Federal Regulations, 2 CFR 200.415(a) requires that final fiscal reports or vouchers requesting payment under Federal agreements must include a certification signed by an official who is authorized to legally bind the non-Federal agency; and

WHEREAS, to enter into agreements, the Administrative Officer must have authority to legally bind the Health District and request federal grant reimbursement; and

WHEREAS, to assure a continuity of operations if the Administrative Officer is absent, a designee must be appointed to have authority to legally bind the Health District and request federal grant reimbursement;

NOW, THEREFORE, BE IT RESOLVED, that the Spokane Regional Health District Board of Health provides:

- 1) Authority for the Spokane Regional Health District, Administrative Officer, Amelia E. Clark, to legally bind the Spokane Regional Health District for all contract and procurement related purposes where federal funds are used and to request federal grant reimbursement.
- 2) In the case of the Spokane Regional Health District Administrative Officer's absence, authorizes the Spokane Regional Health District Finance Manager, Kim Kramarz, to act as a designee to legally bind the Health District.

Signed this 24th day of September 2020 in Spokane, Washington.

SPOKANE REGIONAL HEALTH DISTRICT
BOARD OF HEALTH

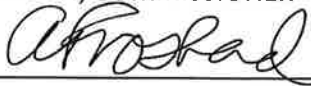
Ben Wick (Mar 11, 2021 08:18 PST)

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ANDREA FROSTAD, BOARD MEMBER

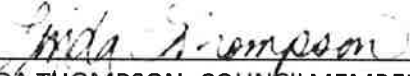

CHUCK HAFNER, BOARD MEMBER

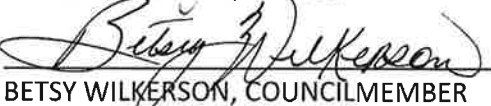

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20-09 Resolution-AuthorityAO Legally Bind SRHD Federal Contracts IC

Final Audit Report

2021-03-11

Created:	2021-03-10
By:	Ann Pitsnogle (lpitsnogle@srhd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFN9W4WfA8r45hvJN82EslilvxDksJI-I

"20-09 Resolution-AuthorityAO Legally Bind SRHDFederal Contracts IC" History

-  Document created by Ann Pitsnogle (lpitsnogle@srhd.org)
2021-03-10 - 11:10:53 PM GMT - IP address: 50.233.18.250
-  Document emailed to Ben Wick (bwick@spokanevalley.org) for signature
2021-03-10 - 11:11:39 PM GMT
-  Email viewed by Ben Wick (bwick@spokanevalley.org)
2021-03-10 - 11:12:04 PM GMT - IP address: 50.237.145.58
-  Document e-signed by Ben Wick (bwick@spokanevalley.org)
Signature Date: 2021-03-11 - 4:18:08 PM GMT - Time Source: server- IP address: 50.237.145.58
-  Agreement completed.
2021-03-11 - 4:18:08 PM GMT