



Spokane Regional Health District
 Water Recreation Program
 1101 W. College Ave, Spokane, WA 99201-2095

Water Recreation Facility Self-Assessment Form (non-lifeguarded facilities)

NAME OF ESTABLISHMENT		ADDRESS OR LOCATION		CITY
OPERATOR NAME			OPERATOR EMAIL ADDRESS	
DATE SELF-ASSESSMENT FORM COMPLETED			OPERATOR PHONE	
FACILITY TYPE <input type="checkbox"/> APARTMENT <input type="checkbox"/> B&B <input type="checkbox"/> HOTEL/MOTEL/RV <input type="checkbox"/> HOA/CONDO/MOBILE HOME PARK <input type="checkbox"/> RETIREMENT COMMUNITY <input type="checkbox"/> CLUB				TYPE OF POOL OPEN (CHECK ALL THAT APPLY) <input type="checkbox"/> SWIM <input type="checkbox"/> SPA <input type="checkbox"/> SPRAY <input type="checkbox"/> OTHER

CHECKLIST

Facility Requirements	Findings Status – “Yes” if OK; if “No” also note if corrected	Comments/Action Taken
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Items in red are critical health and safety issues and must be corrected immediately (before operating)

Barriers (refer to [Barrier Requirements for Outdoor WR Facilities](#) factsheet)

Fences intact and at proper height (Limited use pool - min. 60” high; General use pool - min. 72”)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	Measured Fence Height: INCHES
Gates in working condition and self-closing	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Latches self-latching, self-locking and 18” solid shield around handle, if handle lower than 60” high	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Gaps under or in fencing 4 inches or less	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	

Deck/Walking Surfaces

Deck/walking surfaces clean and in good repair	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Proper drainage to prevent pooling water	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Deck/walking surfaces free of trip hazards	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	

Emergency/Safety Equipment (refer to [Required Emergency Equipment](#) factsheet)

Phone provided and tested to ensure operable	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	<input type="checkbox"/> Cell phone <input type="checkbox"/> Landline
Non-lifeguarded: Throwing ring with attached rope in plain view and accessible (Rope = width of pool or 50’, whichever is less)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Non-lifeguarded: Reaching pole with shepherd’s hook in plain view and accessible (minimum 12’ long)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
First aid kit with required 16 items (refer to Required Emergency Equipment factsheet)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Blanket provided (full size or space blanket)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Emergency shutoff switch with audible alarm for all spas and single main drain pools (test switch to check pump(s) shut off and alarm must sound)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	

Physical Components

Main drain grates in good condition and properly secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Skimmer equalizer line cover in good condition and properly secured	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Weirs (flaps or floating) in skimmers	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Handrails secure	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Stair edge contrasting color visible	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	

Depth markings visible on pool deck and pool wall including unit of measure (must be in feet)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Smooth sides, no rough edges, no protrusions	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Float or marking line in place at drop-off (unless have demarcation line on pool floor AND walls)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Pool/spa surfaces clean	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Skimmer baskets clean, in place, and provided	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Signage		
Rules signs posted for pool and spa (refer to Spa Rules , Pool Rules & Spray Pool Rules factsheets)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
First aid kit & emergency phone location listed on signs	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Annual notification of pool/spa rules for users (refer to User Notification - Non-lifeguarded Pools and Non-lifeguarded Private Club Pools factsheets)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Equipment and Equipment Room		
Pumps and filters working	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Flow meter working	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Spare filter for each cartridge filter	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Chemicals properly stored & labeled (refer to Properties and Safe Storage of Pool Chemicals - YouTube)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Locker Rooms and Restrooms		
Properly maintained & operating; stocked with soap, toilet paper, & towels	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Shower temperature 90-120°F	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Water Quality and Testing		
Disinfectant and pH levels meet requirements (refer to Required pH and Disinfectant Levels factsheet)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	Record Readings:
Spa temperature ≤ 104° F	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
New reagents for test kit	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Water clarity good - can see main drain & pool bottom (refer to Water Clarity brochure)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Testing daily (minimum) and recording on log sheets (refer to Daily Logsheet Instructions , Pool Logsheet Template and Spa Logsheet Template sheets) – must be available for review	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Miscellaneous		
Check previous SRHD inspection report form for violations requiring corrections	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Operations plan developed and in use (contact SRHD for a template if needed)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Corrected	
Additional Notes:		
Completed by (Print Name):		Signature:
Date:		Title:

QUESTIONS?

Contact SRHD's Water Recreation program at livingenvironment@srhd.org or 509.324.1560 ext. 4.

LINKS:

Barrier Requirements for Outdoor Facilities <https://srhd.org/media/documents/BarrierRequirements1.pdf>
Required Emergency Equipment <https://srhd.org/media/documents/WR-RequiredEmergencyEquip1.pdf>
Spa Rules <https://srhd.org/media/documents/WR-SpaRules1.pdf>
Pool Rules <https://srhd.org/media/documents/WR-SwimmingPoolRules1.pdf>
Spray Pool Rules <https://srhd.org/media/documents/WR-SprayPoolRules1.pdf>
User Notification for Non-lifeguarded Pools <https://srhd.org/media/documents/OngoingNotification-NonLifeguarded1.pdf>
User Notification for Non-lifeguarded Private Club Pools <https://srhd.org/media/documents/OngoingNotification-PrivateClubs1.pdf>
Properties and Safe Storage of Pool Chemicals (video) <https://www.youtube.com/watch?v=BgGazdNaA8Y>
Required pH and Disinfectant Levels <https://srhd.org/media/documents/WR-pH-DisinfectantLevels1.pdf>
Water Clarity <https://srhd.org/media/documents/WR-waterclarity1.pdf>
Daily Logsheet Instructions <https://srhd.org/media/documents/PoolandSpaLogSheetDoc.pdf>
Pool Logsheet Template <https://srhd.org/media/documents/WR-PoolDailyLogSheet1.pdf>
Spa Logsheet Template <https://srhd.org/media/documents/WR-SpaDailyLogSheet1.pdf>
Swimmer Education www.srhd.org/poolsafe

Spokane Regional Health District assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. To file a complaint or to request more information, reasonable accommodations, or language translations, contact 509.324.1501 or visit srhd.org.