

**Spokane Regional Health District  
School Health and Safety  
Self-Inspection Worksheet  
K-8 and K-12 Schools (includes  
playgrounds)**

**Contents**

<b>Office Area .....</b>	<b>2</b>
<b>Classrooms/Library .....</b>	<b>4</b>
<b>Custodial Storage/General Building/Restrooms.....</b>	<b>7</b>
<b>Animals in the Classroom.....</b>	<b>9</b>
<b>Laboratories &amp; Science Classrooms.....</b>	<b>11</b>
<b>Athletics (Gymnasiums, Weight Rooms, Etc.).....</b>	<b>16</b>
<b>Career &amp; Technical Education Areas (includes Art Rooms, Craft Rooms, Home Economics, Performing Arts, Photography, and Shops).....</b>	<b>18</b>
<b>Playgrounds .....</b>	<b>23</b>
<b>Milk Cooler .....</b>	<b>25</b>

**School:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Inspection Date:** \_\_\_\_\_  
**Inspector:** \_\_\_\_\_

<b>General Information</b>	<b>Principal:</b>		Pre-inspection items: <input type="checkbox"/> Injury & illness reports/trends reviewed <input type="checkbox"/> Recent routine and reinspection reports reviewed  Closing conference held with:
	<b>Enrollment:</b>		
	<b>Grade Span:</b>		
	List any future construction – playgrounds, portables, building updates, etc.:		

**Office Area**

Please review all items on this checklist and apply all applicable (**bolded type**) requirements (WAC/code) and (not bolded type) standards/best practices during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the checklist and include the location and status if known. Item and page numbers are taken from the 2024 revised DOH/OSPI Health & Safety Guide for K-12 Schools in Washington State.

	<b>Item No.</b>	<b>Page No.</b>	<b>Requirement (WAC/code) or Standard/Best Practice</b>	<b>In Compliance?</b>	<b>Comments/Observations</b> (If NO is checked explain below)
<b>School Entry</b>	C-002	19	Safe drop-off/pick-up locations must be provided for students	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-002a	19	Post no-idle zones in student drop-off areas		
	<b>C-001</b>	<b>19</b>	<b>Safety glass must be installed in display cases, doors, etc.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-010	37	Walk off mats should be in place at all entrances; cleaned routinely/replaced as necessary	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Office Records &amp; Plans</b>	K-001	60	<b>Copy of updated laboratory &amp; science room chemical inventories should be in main office</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-002	60	<b>Copy of written &amp; updated chemical hygiene plan for laboratory or science rooms should be in main office</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-054	73	<b>Laboratory &amp; science room floor plan must be in main office or on Critical Incident Planning and Mapping System (CIPMS)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-016	38	Schools should have a written IAQ Management Plan.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Health Room</b>	C-006 C-006a C-007	20	<b>First aid kit must be readily accessible and properly sized and stocked. Supplies in cabinets/drawers labeled</b> Reference K-12 Guide: C-006a & C-007 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-008	20	Cots must be non-absorbent; bedding must be laundered or discarded after each use	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	<b>C-009</b>	<b>21</b>	<b>Medications must be kept in locked storage (except emergency &amp; student administered medications)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	<b>C-009a</b>	<b>21</b>	<b>Disposal of medications &amp; vape pens per ECY rules</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-020	23	Health room patients should be visible to staff	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	<b>M-012</b>	<b>90</b>	<b>Biohazard labelled sharps container accessible to users</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
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 Inspector: \_\_\_\_\_

**Classrooms/Library**

Please review this checklist in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the checklist and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
<b>General</b>	B-001	15	<b>Buildings must be kept clean &amp; in good repair</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-006	16	<b>Buildings/premises must be kept free of insects, rodents, and other pests</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-007	16	<b>Hazardous chemicals (e.g., products labeled “Keep out of Reach of Children”) must be properly labeled &amp; kept inaccessible to students.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-008	16	<b>Storage areas for belongings &amp; classroom equipment must be sufficient &amp; accessible</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Plumbing</b>	D-003	26	<b>Water must clear drinking fountain nozzle</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-004	27	<b>Back-flow preventers required on faucets with threaded, serrated, quick-coupling nozzles to prevent cross-contamination of the drinking water supply</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-005	27	<b>Soap (powder, foam or liquid) must be provided at hand washing sinks</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-006	27	<b>Single-service towels or warm air dryers (not recommended) must be provided</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-007	27	<b>Toilet paper must be adjacent to each fixture</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-009	27	<b>Water temperature must not exceed 120° F (95° F - 105° F for comfort)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-010	28	<b>Self-closing faucets run for a minimum 10 seconds</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Electrical</b>	C-021	23	<b>Outlets within 6 ft. of sinks &amp; grounding sources must be GFI protected. Extension cord use must be minimized &amp; not pose a tripping hazard.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-031	25	<b>Electrical cord use complies with L&amp;I rules, not a trip hazard</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

Lighting	I-004	50	Lighting must be adequate with all lights on (See prior inspection report, check for burned out bulbs, locate desks in well-lit areas, or use light meter to verify at least 30 foot-candles)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-004a	50	Fixture covers that reduce light below 30 foot-candles only permitted in special needs rooms, unless reading or doing fine work. Covers meet fire code.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-006	51	Emergency exit lights must remain on	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-008a	51	Task lighting does not pose a trip hazard	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Ventilation & Temp	F-012	37	All rooms must be free of objectionable odors, excessive heat and condensation (air fresheners, candles, high VOC markers, etc. are discouraged)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-012a	37	Fabric upholstered furniture (couches, chairs, large pillows, etc.) should be avoided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-008	36	Minimum classroom temperature 65°F (ASHRAE recommends maximum 80°F)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-001	34	All rooms free of odors, excessive heat and condensation. Contaminants controlled by local mechanical exhaust ventilation approved by SRHD (eg. for 3D printer, laminators, printers, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-011	115	Proper ventilation must be provided for equipment, materials and activities producing vapors (kilns, 3D printers, GloForges, printers, lead soldering, paints, glues, solvents, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Safety	C-011	21	Paper cutters should have finger guards & safety latches	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-014	22	Coat hooks should not create a protrusion hazard	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-015	22	Safety scissors should be used for grades K-3	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-016	22	AV equipment & heavy movable items stored on shelves are secured to the carts/shelves stored on	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-017	22	Lockers and tall/unstable bookshelves over 4 feet high should be secured to prevent tipping. Bookshelves should not be double stacked.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-029	25	No trip hazards such as electrical cords, loose rugs or tiles	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-030	25	Emergency exits/doors kept clear of desks, items, materials	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	J-005	56	Food service, prep and storage in classrooms, Family & Consumer Science rooms, etc. follow food safety practices	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
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School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**General Building/Custodial/Restrooms**

Please review this checklist in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the checklist and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
Cleaning Supplies	B-007	16	<b>Hazardous chemicals (e.g., products labeled “Keep out of Reach of Children”) must be properly labeled &amp; kept inaccessible to students.</b> Reference K-12 Guide: B-007 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-003	19	<b>Safety Data Sheets available &amp; current; chemicals labelled</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-004	19	<b>Custodial closets, boiler rooms &amp; other areas where poisonous compounds are kept must be locked</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-005	19	<b>Flammable liquids &gt; 10 gals. must be stored in approved flammable storage cabinets</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Electrical	C-021	23	<b>Outlets within 6 ft. of sinks &amp; grounding sources must be GFI protected. Extension cord use minimized.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-022	23	<b>Electrical panels must be unblocked (30” W x 78”H clear area) &amp; properly labeled</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Lighting	I-001	50	<b>Lighting must be adequate in toilet areas, storerooms &amp; corridors (See prior inspection report, check for burned out bulbs, or use light meter to verify at least 10 foot-candles)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-002	50	<b>Cafeteria lighting minimum 20 foot-candles.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-006	51	<b>Emergency exit lights must remain on</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-010	52	PCB fluorescent light ballasts inspected for leaks/removed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-012 I-013	52	<b>Proper disposal of fluorescent bulbs &amp;PCB ballasts per ECY</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Temp	F-008 G-001	36 41	<b>All classrooms must maintain a minimum room temperature 65° F (Should not exceed 79° F)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	Ventilation	F-012	37	<b>All rooms must be free of objectionable odors, excessive heat and condensation (air fresheners, candles, high VOC markers, etc. are discouraged)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
R-011		115	<b>Proper ventilation must be provided for equipment, materials and activities producing vapors (kilns, 3D</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

			printers, GloForges, printers, lead soldering, paints, glues, solvents, etc.)		
	F-013	38	Ozone generators should not be used in occupied areas	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-011	37	Vacuum cleaners should be equipped with HEPA filters	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	G-020	44	Carbon monoxide monitors installed in mechanical rooms & occupied zones where gas combustion appliances are in use (mechanical rooms, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Plumbing	D-001	26	Plumbing must be sized, installed, maintained and properly functioning	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-003	26	Water must clear the drinking fountain nozzle	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-004	27	Back-flow preventers required on taps with threaded, serrated, quick-coupling nozzles (custodial closets, mop sinks, etc.) to prevent cross-contamination of the drinking water supply	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-005	27	Soap (liquid, foam, powdered) must be provided at handwashing sinks	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-006	27	Single-service towels or warm air dryers (not recommended) must be provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-007	27	Toilet paper must be adjacent to each toilet fixture	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-009	27	Water temperature must not exceed 120° F (95°F - 105°F for comfort)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-010	28	Self-closing faucets must provide at least 10 seconds of water flow	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
General	B-001	15	Buildings must be kept clean & in good repair	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-004	15	Stairways/steps must have handrails & non-slip treads	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-005	16	Floors must be easily cleanable	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-006	16	Buildings/premises must be kept free of insects, rodents, & other pests	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	B-008	16	Storage areas for belongings & classroom equipment must be sufficient & accessible	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-010	21	Radiators & steam/hot water pipes in student areas must be shielded	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-017	22	Lockers & tall/unstable bookshelves > 4 ft. high secured to prevent tipping. Bookshelves should not be double stacked.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-030	25	Emergency exits/doors kept clear of desks, items, materials	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	



School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**Animals in the Classroom**

Please review this checklist in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the checklist and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
<b>Animals in the Classroom</b>	O-001	99	School designee (e.g., principal, administrator) should be notified before student-animal interactions. Inappropriate animals excluded (venomous, strays, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-002	99	Parents should be notified if animals will be kept in classroom or interacted with on a field trip (eg. petting zoo) due to allergy/indoor air quality issues Reference K-12 Guide: O-001a for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	<b>O-003</b>	<b>100</b>	<b>Animals should be kept in cages &amp; handled in designated area with impervious &amp; cleanable surfaces</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-004	100	Cages should be lockable & cleaned daily by staff (or supervised by staff)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-005	100	Animals should be handled under adult supervision. Bite resistant gloves should be worn	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-005	100	Everyone handling animals (including bedding, cages, etc.) & reptiles (snakes, lizards, turtles) should wash their hands to prevent infectious diseases. A "Hand Wash" sign should be posted. Reference K-12 Guide: O-006 & O-015 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	<b>O-008</b>	<b>101</b>	<b>Heat lamps should be kept away from flammable bedding. Extension cords meet NEC codes and are not used for heat lamps</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	<b>O-009</b>	<b>101</b>	<b>Wild animals should not be allowed in the classroom – all animals should have appropriate vaccinations</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-010	102	Aquarium tanks should be on a sturdy stand & cleaned regularly – water should be disposed of in custodial sink, not classroom sink used for food prep, drinking or hand washing	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	<b>O-011</b>	<b>102</b>	<b>Animal bites must be reported to school nurse &amp; SRHD</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-012	102	Animals – after school/weekend care	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	O-013	103	Hook billed birds not recommended & should not be handled by children	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>O-016</b>	<b>104</b>	<b>Supervision, signage &amp; handwashing should be provided whenever students interact with animals at petting zoos/exhibits –food &amp; drink should be prohibited</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>		

		<b>Reference K-12 Guide: O-014 for more information</b>		
<b>O-017</b>	<b>105</b>	<b>Service animals complying with state law allowed in schools (dogs &amp; miniature horses)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
O-018	105	If therapy animals allowed by school then policies/procedures for training/health/safety in place	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

See appendix E for additional recommendations.

School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**Laboratories & Science Classrooms**

Please review this worksheet in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the worksheet and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
Office Records & Plans	K-001	60	Updated chemical inventory of all chemicals must be on-hand	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-002	60	Chemical hygiene plan must be in place, updated & reviewed annually	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Rules	K-007	61	Emergency eye wash stations must be activated weekly. Emergency eye wash/shower stations must be tested annually. Tests must be documented on site.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-024	65	Chemical hygiene officer or department chair must maintain a written maintenance & operation program for hoods, emergency eyewash/showers & other mechanical equipment	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-027	66	No food & drink for consumption allowed in labs & science rooms; food in lab fridge labeled "not for human consumption"	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-048	72	Jewelry should not be worn	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-049	72	Loose hair should be restrained	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-050	72	Laboratory should have chemical spill clean-up plan in place & spill clean-up kit available	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-061	75	SDS for all chemicals must be up to date & available	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Training	K-052	73	A written & documented safety orientation for students & staff must be provided (including Chemical Hygiene Plan)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Personal Protective Equipment	K-044	71	Instructors must wear proper eye protection & personal protective equipment per L&I requirements	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-045	71	Students must wear proper eye protection & personal protective equipment	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-057	74	Lab coats must be fire retardant	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-065	75	Shoes must be closed toe	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	K-064	75	Appropriate gloves worn – matched to hazard	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Emergency Items	K-003	60	Emergency eyewash & showers must be provided when using corrosives, strong irritants or (skin) toxic chemicals & located within 50 feet/10 seconds of all workstations & kept unblocked (Reference: DOSH Directive 13.00)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-004	61	Emergency showers must deliver water over entire body (20 gal	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-005	61	Emergency eye wash & showers must operate hands free & be handicap accessible	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-006	61	Emergency eyewash stations must have the required flow (0.4 gal/minute @ 30 psi for 15 minutes)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-025	66	Directional signs to electrical & gas shutoffs & other safety items should be provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-026	66	Invisible hazard signage must be posted when applicable (e.g. radiation, chemical, electrical, laser, heat)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-046	72	Non-asbestos fire blanket should be readily available if needed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-047	72	Safety shields should be used at demonstration table if risk of explosion exists	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-053	73	Emergency phone must be readily available	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-055	73	Fire extinguishers must be provided (ABC type), accessible & staff trained to use properly	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-056	73	Fire alarm systems must be provided – alarm pull stations must be identified & accessible	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-062	75	First aid kit must be readily accessible & properly stocked	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Lighting	I-005	50	Lighting must be adequate with all lights on (See prior inspection report, check for burned out bulbs, locate desks & workstations in well-lit areas, or use light meter to verify at least 50 foot-candles)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-008	51	Shadows must be minimized	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Electrical	K-013	63	Only approved heating devices allowed in laboratory/storerooms	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-014	63	Outlets within 6 ft. of sinks & grounding sources must be GFI protected. Includes fume hoods with a cup sink & water faucet.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-015	64	Electrical equipment must be properly grounded	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-016	64	Extension cords must have proper wire size & be UL listed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	K-067	75	Electrical panels must be unblocked (30" W x 78"H clear area) & properly labeled	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Ventilation	F-001	36	Airborne contaminants controlled by local mechanical exhaust ventilation approved by SRHD	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-002	36	Increased ventilation must be provided in labs/chemical areas (20 cfm of fresh air per person) Reference K-12 Guide: K-008 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-010 F-004	63 35	Increased on-demand mechanical ventilation must be provided as needed for control of air contaminants	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Fume Hood	K-017	64	Demonstration fume hoods must be available & used as required	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-017a	64	Double-door fume hood with access from classroom and chemical prep room has locks on sashes and cabinet doors to prevent access to prep room	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-018	64	Fume hoods must meet AHERA requirements	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-019	64	Chemicals should not be stored in fume hoods (evaporation of non-hazardous waste in properly labeled beaker OK)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-020	64	Fume hoods must vent fumes & vapors properly to the outside	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-021	65	Fume hood air velocity tested quarterly to operate within 80-125 lfm and documented; max door height for 80 lfm marked on sash & should be open at least 12 inches with this flow	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-022	65	Fume hoods must be used when students use harmful chemicals per SDS (carcinogens, toxics, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-023	65	Only explosion-proof electrical devices may be used in fume hoods (switches, lights, motors, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Hand Washing	K-066	75	A hand washing sink with soap & towels must be available in lab &/or science rooms	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Plumbing	D-004	27	Faucets with serrated faucets and attached tubing must be equipped with backflow preventers	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-009	27	Sink water temperature must not exceed 120°F	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Chemical	K-051	73	Waste disposal must be appropriate (not down drains or in garbage can)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	K-068	76	Mercury barometers must be disposed per ECY regulations	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-069	76	Ethidium bromide is hazardous to handle – wear PPE. Dispose as hazardous waste.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Animals & Specimens	Section O	98	Refer to <i>Animals in the Classroom</i> Inspection Worksheet (above)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-074	76	Owl pellets for dissection must be purchased sterilized. Wash hands & clean surfaces after use.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-075	77	Animals for dissection purchased reliable supply sources, not found dead	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-076	78	Preserved/stuffed animals not handled by students (toxic preservatives – mercury & arsenic)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Chemical Storage & Handling	K-028	66	Chemical storeroom doors must be self-closing & lockable	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-029	67	Chemical storerooms should be neat, clean, adequately sized & organized	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-030	67	Shelving should be sturdy, properly secured & equipped with earthquake lips	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-031	67	Chemicals should be stored at or below eye level (5'); heavy objects stored low	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-032	67	Chemical storage areas should be kept cool (55-80°F) & dry (RH 30-60%)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-033	67	Chemicals stored per compatible groups (corrosive, flammable, reactive, toxins - eg. using Flinn system)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-034	68	Chemicals must be organized & stored using a recognizable & safe system to separate incompatible chemicals (eg. Flinn, Baker, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-035	68	Chemicals marked only with teacher codes not stored long term	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-036	68	Flammables > 10 gals. must be stored in approved flammable cabinets; flammables must be stored separately from acids & bases; flammable waste containers emptied daily	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-037	69	No mercury allowed in schools(except barometers)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-038	69	Appropriate chemical use for grade level, no use of banned chemicals - refer to DOH School Chemical Database	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
K-039	69	Chemicals should be purchased in small amounts – dated & inventoried upon receipt	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>		

K-040	70	Chemicals should be dispensed to students in small amounts and low concentrations	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
K-041	70	Separate shelf for water-reactive compounds (elemental Li, Na, K, Mg & Ca); organic peroxides not appropriate for K-12	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
K-042	70	Acids stored in separate cabinet; inorganic (HCl, sulfuric, phosphoric, etc.) from organic (acetic); nitric stored separately from all other acids	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
K-043	71	Flammable-rated refrigerators must be used to store flammable chemicals	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>K-051</b>	<b>73</b>	<b>Proper waste disposal must be followed per ECV</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>K-058</b> <b>K-058a</b>	<b>74</b>	<b>Formaldehyde use is prohibited (biology specimens ≤ 3.5%)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>K-059</b>	<b>74</b>	<b>Biology specimens must be stored in sealed containers; specimens stored in liquid preservative must not be accessible</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
K-060	74	Glassware should be free of cracks, chips & other defects	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>K-063</b>	<b>75</b>	<b>All containers must be labeled (including non-hazardous eg. water containers)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**Athletics (Gymnasiums, Weight Rooms, Etc.)**

Please review this worksheet in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the worksheet and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
<b>Locker Rooms</b>	D-011	28	<b>Showers for grades 9-12 Physical Education classes must be provided. Hot water temperature must be between 100°F to 120°F</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-013	28	<b>Shower room floors &amp; walls must be smooth, easily cleanable &amp; water impervious</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-014	28	<b>Flooring in locker room must be non-slip Reference K-12 Guide: D-012 for more information</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-015	28	<b>Locker/dressing room walls must be smooth &amp; easily washable</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	D-016	28	<b>School supplied towels must be laundered after each use</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Ventilation</b>	F-012	37	<b>All rooms must be free of objectionable odors, excessive heat &amp; condensation (air fresheners, candles, high VOC markers, etc. are discouraged)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Temp</b>	G-001	41	<b>Gym temperature must be maintained at least 60° F</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>Lighting</b>	I-002	49	<b>Lighting must be adequate with all lights on (See prior inspection report, check for burned out bulbs, or use light meter to verify at least 20 foot-candles)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-014	54	Broken/unshielded metal halide & mercury vapor lights can cause eye/skin burns – replace with LED lights	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>General Safety</b>	C-012	21	Safety warning strip should be installed 2 ft. from edge of stage/platform > 4 ft. high	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-017	22	Lockers > 4 feet high should be secured to prevent tipping	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-018	22	Walls, doors & posts behind backboards & volleyball posts should be padded	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-019	23	Padding behind backboards in gyms should be ≤ 4 inches from the floor	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	M-011	90	<b>Mats for wrestling, weightlifting, etc., must have unbroken surface, be easily cleanable &amp; have tears repaired asap</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	



S-001	120	<b>ECP/BBP provisions apply to students – follow WIAA rules</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-002	120	All athletic facilities comply with manufacturer instructions & WIAA rules	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>S-003</b>	<b>120</b>	<b>Baseball diamond bases break-away</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>S-004</b>	<b>120</b>	<b>Movable soccer goals secured</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-005	121	Equipment inspected/maintained per manufacturer (cables, belts, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-005a	121	Equipment/mats conform with ASTM standards	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-006	121	Walls, doors, posts behind basketball hoops padded per ASTM F2240; pads extend 4” to 6 ‘ above floor; volleyball posts padded	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-006a	121	Traversing climbing wall adequate floor padding; cover handholds when not in use	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-006c	122	Weightlifting, gym equipment intact, cleanable surfaces. Tears repaired ASAP	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-006d	122	Foam pits meet ECY guidance to reduce toxic chemical exposures	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-007	122	Documented safety training & supervision	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-008	122	Proper physical conditioning before athletic activities	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-009	122	Documented safety training & supervision	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>S-010</b>	<b>123</b>	<b>Trained first aid personnel must be readily available for classes, practices &amp; events</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>S-013</b>	<b>123</b>	<b>Follow WASBO guidance for AED placement</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-014	124	New playing surface systems meet ASTM F355 for impact attenuation	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-015	124	All new artificial turf meets ASTM F2765	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>S-016</b>	<b>124</b>	<b>Restrooms available for after-school activities</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-017	124	Bleacher Safety	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-018	124	Sports hot/cold soak tubs drained/cleaned between uses	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-019	124	DOH guidance used to protect students during PE, recess, athletics from fine particulate pollution	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
S-020	125	WIAA guidance used for athletics during high heat events	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**Career & Technical Education Areas (includes Art Rooms, Craft Rooms, Home Economics, Performing Arts, Photography, and Shops)**

Please review this worksheet in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the worksheet and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
Floors	L-003	79	Floors must be clean & free of oil, saw dust, etc.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-003	79	Floors in operator use zone must be non-slip	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-004	79	Floors must be free of slip, fall & trip hazards. Safety zones ≥ 2 foot for user must be properly marked	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Storage	L-012	80	Material storage must be adequate & safe per WISHA	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-017	81	Project storage must be adequate & safe	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-028 L-028a R-011c	84 85 116	Flammables > 10 gals. in approved locked storage with self-closing doors; Flammable waste containers disposed daily	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-029	85	Solvent tanks must be equipped with a lid with fusible links. Lid must be kept closed when not in use	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Tools	L-005 L-007	79 80	Power & hand tools maintained/safe; UL listed hand tools	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-006	80	Machine guards must be properly maintained & properly adjusted	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-008	80	Safety jack stands must be available and used as needed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-011	80	Unstable equipment must be properly secured to floor or bench to prevent tipping (e.g., drill presses, band saws, lathes, grinders, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-019	82	Grinders must have safety shields in place, tool rests adjusted to ≤ 1/8" from wheel and spark arresters ≤ 1/16" from wheel	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Rules	K-048	72	Jewelry should not be worn	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-049	72	Loose hair should be restrained	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-009 L-023	80 83	Shop safety signs & rules must be prominently displayed (e.g. "Wear Eye Protection")	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	L-010	80	<b>Machinery/equipment must be provided with operating instructions posted on or near equipment</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Emergency/safety	L-016	81	Non-asbestos fire blanket should be readily available if needed; training on proper use = roll on ground	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-018	82	<b>Emergency eyewash &amp; showers must be located within 50 feet/10 seconds of workstations &amp; kept unblocked</b> Reference K-12 Guide: K-003 for more information & DOSH Directive 13.00	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-018a	82	<b>Eyewash activated weekly; eyewash/shower tested annually; keep written documentation</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-005	61	<b>Emergency eye wash &amp; showers must operate hands free &amp; be handicap accessible</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-053	73	<b>Emergency phone must be readily available</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-020 R-012	83 116	<b>Proper eye protection must be provided &amp; used as required in shops &amp; visual arts</b> Reference K-12 Guide: R-012 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-024	83	<b>Master shut-offs for gas &amp; water required &amp; electric (highly recommended) provided &amp; labeled</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-042	87	<b>Energy control procedures used for equipment not in use (ie. lock-out, tag-out)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-014	117	<b>PPE and training for applicable art media</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-014a	117	<b>Eye &amp; glove PPE for stained glass work; ventilation &amp; Pb free solder for soldering</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-014b	117	<b>PPE for glass etching with ammonium bifluoride</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-014c	117	Hydrofluoric (HF) acid not used in K-12 schools	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	C-006 C-006a	20	<b>First aid kit must be readily accessible, properly sized &amp; stocked</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	K-066	75	<b>Hand washing sink must be available with soap &amp; towels</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-002	79	<b>Thorough student safety training should be provided &amp; documented</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Waste	L-014	81	<b>Hazardous waste must be stored, labeled, &amp; disposed of properly</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-015	81	<b>Waste oil disposed/stored properly (labels, closing funnels, spill pad on top, secondary containment); spills cleaned up promptly</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Electrical	C-021	23	<b>Outlets within 6 ft. of sinks &amp; grounding sources must be GFI protected. Extension cord use must be minimized &amp; not pose a tripping hazard</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	L-013	80	Electrical panels must be unblocked (30" W x 78"H clear area) & properly labeled	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Ventilation	L-021	83	Mechanical ventilation must be provided for arc & gas welding	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-035	86	Adequate sawdust collection systems; combustible dust not accumulate or be blown off students with compressed air	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-011	115	Proper exhaust ventilation must be provided for kilns, soldering, paints, glues, forges, 3D and laser printers & materials producing vapors	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-002	34	Increased ventilation must be provided in shops/dark rooms/chemical areas (20 cfm of fresh air per person) Reference K-12 Guide: K-008 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	F-004	35	Increased on-demand mechanical ventilation must be provided as needed for control of air contaminants Reference K-12 Guide: K-010 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Painting Area	L-031	85	Flammable finish area & paint spray room must be separated from other rooms & equipped with proper filters, ventilation, & lighting	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-032	85	Filters in paint spray room must be changed at proper intervals	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-033	85	Only Class 1 electrical & electrical devices shall be used in flammable finish areas	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-037	86	All chemicals, solvents, etc. inventoried annually; list at office	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-038	86	SDS for all hazardous materials	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-039	87	No halogenated cutting fluids, adhesives or tapping oils (eg. perc, tric, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-041	87	Prevent asbestos fiber exposure for auto brake & clutch replacement	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Welding	L-022	83	Welding curtains or shields must be provided & have no holes or tears	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-025	84	Gas cylinders must be properly maintained/stored (e.g. chained)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-026	84	Gas welding/cutting area must comply with UFC & WISHA requirements; proper eye shields must be provided	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	L-027	84	Protective equipment must be installed in fuel gas piping to prevent O <sub>2</sub> backflow, flashback & back pressure	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Sound Control	L-036	86	Noise levels must not exceed 65 dBA maximum with exhaust ventilation on (CTE rooms built after 1/1/90)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	H-003	46			
	H-004	46	No CTE student exposed to sustained noise $\geq$ 115 dBA for $\geq$ 1 sec without hearing protection	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	H-005	46	Hearing protection provided as needed	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-007	114	Sound in music rooms complies with regulation	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Lighting	I-003 I-004	49 50	Lighting must be adequate with all lights on (See prior inspection report, check for burned out bulbs, or use light meter to verify at least 30 foot-candles in food storage areas)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-005	50	Lighting must be adequate with all lights on (See prior inspection report, check for burned out bulbs, or use light meter to verify at least 50 foot-candles in CTE – shops, sewing, art, food preparation (using knives & equipment))	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-006	51	Theater egress lighting must meet requirements ( $\geq 0.2$ foot-candles during performance & $\geq 1$ foot-candle during emergency exiting)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-008	114	Black Box Theaters – meet egress lighting, 30 foot-candles if used as classroom	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-008	51	Shadows must be minimized	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	I-008a	51	Task lighting not a trip hazard	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Visual & Performing Arts	C-013	22	Stage catwalks, rigging, pits, etc., must meet L&I & fire codes – exits open, railings, proper storage	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-001	113	Visual arts rooms have sinks for hand washing and cleaning equipment, tools, etc.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-003	113	Piano & heavy instruments should be on rollers	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-004	113	Resilient flooring & balance rails should be provided in dance facilities	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-005	113	Safety glass mirrors should be provided in dance areas	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-008	114	Black box exits must comply with fire/bldg. codes (signs/lighting)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-009	114	Storage for costumes & uniforms should be adequate	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-010	114	Set construction area must meet all relevant shop requirements Reference K-12 Guide: Section L - CTE for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-010a	115	No use of spray polyurethane foam	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-011a	115	No use of spray adhesives (contain toluene)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-011b	115	Avoid use of solvent paint thinners – use odorless thinners or mineral spirits	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-013 R-013a	116 116	Premixed clay used or pug mill with vacuum seal; only non-toxic art supplies (AP symbol on labels)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	R-013b	117	No glazes with lead, cadmium, copper, manganese, chromates. Used pre-mixed not powdered	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

	R-013c	117	Oil pastels not powdered paints & pigments	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Family & Consumer Science (HE)	J-001	55	<b>Food storage, prep and service facilities maintained/operated in compliance with WSBOH food regulations &amp; best practices.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-002	55	<b>Milk coolers, food fridges, ice machines dedicated for food. Coolers/fridges maintained ≤ 41°F; thermometers required</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-003	56	<b>Advanced food prep processes in CTE require special process approval by LHJ. Food prepared for public requires under LHJ permitting</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-004	56	<b>Food served in classrooms to follow food safety guidelines – temp, HW, pest prevention, etc.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-005	56	Food storage, prep, service in classrooms follow food safety practices – temp, cross-contamination (meat & seafood storage), cleaning, vomit/diarrhea plan	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-007	57	<b>Hands are washed with soap and warm water for at least 20 seconds before serving/preparing food. HW at one temp = 95 - 105°F</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-008	57	<b>No bare hand contact on ready-to-eat foods</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-013	58	<b>Fruits &amp; vegies washed under running water in clean sink</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-014	58	<b>Undercooked, raw or unpasteurized meats, eggs, aquatic foods or juices should not be served.</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	J-016	58	<b>Toxic materials and cleaning supplies not stored with food items</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**Playgrounds**

Please review this worksheet in its entirety and apply all applicable recommendations and requirements during the inspection of these areas. Items in bold are required. In some cases, only a few of the items below may be relevant. Please note any issues that need to be addressed or corrected in the *Comments/Observations* section of the worksheet and include the location and status if known. Item and page numbers are taken from the DOH/OSPI Health & Safety Guide for K-12 Schools in Washington. Several page numbers are in ASTM F1487-11 and/or the CPSC *Public Playground Safety Handbook* <https://www.cpsc.gov/s3fs-public/325.pdf>.

	Item No.	Page No.	Requirement/Recommendation	In Compliance?	Comments/Observations (If NO is checked explain below)
Plan Review	N-003	94	<b>New playground plans must be reviewed by SRHD before the equipment or surfacing is installed</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Supervision	N-004	94	A written supervision policy should be in place (including playground emergencies, selecting & training supervisors, limiting use during bad weather, etc.) Reference K-12 Guide: N-006 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-007	95	Written playground rules should be posted at school, taught to students & sent to parents	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.5	CPSC 2.2.6	On-site visual supervision should be present	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-015	CPSC 3.2.1	Children should not wear drawstrings, jewelry, etc.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Maintenance	N-010	96 CPSC 4.1	School/district maintenance should have a comprehensive inspection program	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-012	96	Playground inspections include identifying hazards per CPSC/ASTM standards and documenting Reference K-12 Guide: N-011 for more information	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-013	41	Procedures should be in place to address playground hazards	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Playground area & Surfacing	N-001.7	CPSC 3.6	Playgrounds should have proper drainage, be free of tripping hazards & other hazards (broken glass, etc.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.8	CPSC 3.6	Playgrounds should not have exposed concrete footings within the surfacing of the use zone	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.9	CPSC 3.5 ASTM 9.8.4.1	Playgrounds should not have overhead obstructions (cables, branches, etc.) less than 7' from play surface	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-009.3	CPSC 2.4.2.2 Table 2	Depth of resilient surfacing should be at least 9 inches	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	

		ASTM 13.2.1	Refer to CPSC 2.4.2.2 Table 2 (page 11) for surfacing depth needed to provide adequate fall protection for various types of surfacing		
	N-009.4	CPSC 2.4.2.2 ASTM 13.2.1	Resilient surfacing should not be deteriorated or trenched (e.g., under swings, slides)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Equipment Hazards	N-001.10	CPSC 4.1 Table 3	Playground equipment should be free of dry rot, split boards, adequate structural integrity, etc.	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.13	CPSC 3.5, 5.3.6	There should be no cables or chains longer than 7 inches with an unattached end (eg. extra swing chain, overhead ring handles)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.27	CPSC 2.5.2	There should be no worn chains or pivot points	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.14	CPSC Sec. 3 ASTM Sec. 6	No crush points between moving parts – eg. suspension bridges, merry-go-rounds, rubber boot over tire swing mechanism in good condition)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.14	CPSC Sec. 3 ASTM Sec. 6	There should be no protrusions on equipment (eg. bolts with >2 threads protruding) <i>Refer to CPSC Appendix B: Playground Testing (B.2.1-3 on page 49)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.14	CPSC Sec. 3 ASTM Sec. 6	There should be no entanglement spaces on equipment that could catch clothing or a string (eg. bolts at the top of slides, slide bed sections with gaps)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-001.14	CPSC Sec. 3 ASTM Sec. 6	There should be no head entrapment spaces on equipment that could entrap a child's head. <i>Refer to CPSC Appendix B: Playground Testing (B.2.4 on page 51)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
	N-014	97	Soccer goals should be properly anchored to prevent tipping	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	
Corrections	<b>Review Issues From Prior Inspection(s)</b>			<b>Are All Identified Issues Corrected?</b>	<b>List All Changes</b> (If NO is checked in the previous column, provide item numbers (e.g. N-001.14) for remaining items and list changes or plans for correction)
	Review the previous routine and re-inspection. Document all changes & plans to correct previously identified playground issues or hazards (e.g., entanglements, entrapments, protrusions, surfacing depth).			Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	



School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Inspection Date: \_\_\_\_\_  
 Inspector: \_\_\_\_\_

**Milk Cooler**

The temperature of the milk\* in the milk cooler/milk refrigerator must be checked each time a self-inspection is performed if you serve milk to staff/students. However, if you have a school lunch program, the kitchen and milk coolers will be inspected by the SRHD Food Safety Program.

	Item No.	Requirement/Recommendation	Temperature of Milk* in Cooler	In Compliance?	Was corrective action taken?	Comments/Observations If NO is checked describe corrective action taken below, include new temperature after corrections have been made
Milk Cooler	J-014	WAC 246-215-03525 Milk must be cold held at 41° F or less. If temperature exceeds 41° F take corrective action & document corrected temperature.		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Signature of inspector:					

If any additional public food service will be offered at this facility (e.g., school lunches, fundraisers like spaghetti feeds, concession stands, DECA) please be sure to contact Spokane Regional Health District’s Food Safety Program at (509) 324-1560 ext. 2 for more information.

Milk cooler inspection is checked N/A above because:

- Have school lunch program inspected by SRHD Food Safety Program
- Do not serve milk
- Other:

\*The intent of this requirement is to ensure the milk is held at proper temperature, rather than just recording the air temperature in the refrigerator. To correctly monitor, you may either use a metal stem thermometer to check the temperature of the milk itself or of a container of water that has been held in the refrigerator. Best practice is to take the temperature of the product in the warmest part of the cooler (i.e., the top shelf or door).