

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, May 29, 2025** was called to order by Council Member Michael Cathcart, Vice Chair, at 12:31 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

#### **PRESENT**

Commissioner Amber Waldref, Chair  
Council Member Michael Cathcart, Vice Chair  
Commissioner Josh Kerns  
Commissioner Mary Kuney  
Board Member Monica Blykowski-May, MD, MBA  
Board Member Patricia Kienholz

#### **ABSENT**

Board Member Charlie Duranona

#### **CITIZEN INPUT**

Written citizen input was received and placed into the meeting record.

#### **BOARD REPORTS**

- Board members interested in attending the National Association of Local Boards of Health (NALBOH) conference in October were asked to contact Dr. Thompson.
- The Executive Committee of the Board of Health met to review the agenda for the May Board meeting.
- The BOH Budget & Finance Committee met and reviewed vouchers, financial reports and the Treatment Services report the Board will discuss today.

#### **CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: April 24, 2025  
2025 Vouchers paid: April 1-30, 2025  
Contract: Clary Longview LLC

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|                    |                                          |                       |
|--------------------|------------------------------------------|-----------------------|
| AP Vouchers:       | #266949 - #267201                        |                       |
| AP EFTs            | EFT B&O MAR2025      EFT TSRENT 0425     | \$ 2,231,341.15       |
| Payroll Warrants:  | #1170494 - #1170501, #1172295 - #1172304 |                       |
| Advice Numbers:    | #DD88799 - #DD89074                      | \$1,283,737.45        |
| Off-cycle Payroll: | #DD89350 - #DD89350                      | \$5,797.31            |
| Advice Numbers:    | #DD89075 - #DD89349                      | <u>\$1,216,371.21</u> |
|                    | <b>TOTAL</b>                             | <b>\$4,737,247.12</b> |

**Motion:** To approve the consent agenda as presented.

**Motion/Second:** Kerns/Blykowski-May

**Approved:** Unanimously

#### **ADMINISTRATIVE OFFICER'S REPORT – Alicia M. Thompson, DrPH, LMSW, Administrative Officer**

- The SRHD Board of Health website has been updated with a current picture of the board and tabs for meeting minutes and past meeting minutes.
- Board members were asked to complete the oath of confidentiality forms.
- As of April 30, 2025, the Treatment Services program has excess revenues of \$364,592. Expenditures are running at 27.7% and revenues at 31.3% of budget.

- The Board was presented a proposal for an expansion to the Treatment Services program. The goal of the expansion is to reach all individuals seeking treatment by extending hours for intake assessments. The proposal will be considered as an action item at the June 26, 2025 Board meeting.

#### **FINANCIAL REPORT – Kim Kramarz, Controller**

- The 2022-2023 audit exit conference has been completed. The full report will be sent to the Board. The 2024 audit will begin June 2.
- April expenses are running at 28.2% and revenues are 29%. Reserves are \$19,966,008.

#### **HEALTH OFFICER REPORT – Francisco R. Velázquez, MD, SM, FCAP, Health Officer**

- Pertussis cases continue to rise. Other respiratory illnesses are decreasing. There has been a 68% increase in influenza cases in the southern hemisphere since last year and cases are being tracked to determine the impact on the northern hemisphere's influenza season.
- There have been 1,024 measles cases confirmed nationally with several cases in King County.

#### **AGENCY REPORTS**

- The agency report was moved to the June 26, 2025 meeting.

#### **EXECUTIVE SESSION**

The Board adjourned at 1:55 p.m. for one hour for an executive session pursuant to RCW §42.30.110(1)(i) and RCW §42.30.140(4). Legal counsel and Dr. Alicia Thompson were asked to remain for the session. The Human Resources Director, Danielle Stoddard, was asked to remain for the executive session pursuant to labor negotiation position and strategy. At 2:28 p.m., Danielle Stoddard exited the session. At 2:55 p.m., the BOH chair requested an extension of the executive session for an additional 20 minutes.

Commissioner Kuney left the meeting at 3:15 p.m.

#### **MEETING RECONVENED**

The meeting was reconvened at 3:15 p.m. No action was taken.

#### **ACTION ITEMS**

#### **BOARD MEMBER CHECK IN**

- Commissioner Waldref thanked Dr. Thompson and her team for meeting on the budget with the Spokane County Board of County Commissioners next Monday.

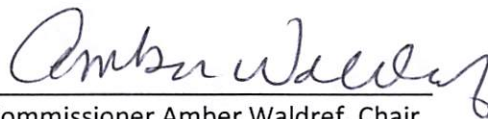
#### **NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on June 26, 2025.

#### **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 3:16 p.m.

APPROVED:

  
Commissioner Amber Waldref, Chair

Date: 6/24/25



Ann Pitsnogle, Recording Secretary