

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, September 26, 2024**, was called to order by Commissioner Josh Kerns, Chair, at 12:33 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Commissioner Josh Kerns, Chair
 Commissioner Amber Waldref, Vice Chair
 Commissioner Mary Kuney
 Council Member Michael Cathcart
 Board Member Monica Blykowski-May, MD, MBA
 Board Member Charlie Duranona
 Board Member Patricia Kienholz

ABSENT

CITIZEN INPUT

Written citizen input was received prior to the meeting and placed into the meeting record. At the meeting, verbal public comments were received.

BOARD REPORTS

- The Executive Committee of the Board of Health (ECBOH) met last week to review and set the agenda.
- The BOH Policy & Education Committee met to work on the BOH legislative agenda and make minor changes to the smoking in public places law which will come before the Board next meeting.
- The BOH Budget & Finance Committee met and discussed the proposed 2025 budget and fee policy.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: July 25, 2024
 Contract: Avidex
 2024 Vouchers paid: July 1-31, 2024

Voucher Numbers	264833 - 265129	
EFTs	EFT B&O JUN2024 - EFT TSRENT 0724	\$ 2,460,740.93
Advice Numbers	DD83976 - DD84236	\$1,113,267.95
Payroll Warrants	1157902 - 1157904	
Advice Numbers	DD84237 - DD84497	\$1,142,557.36
Payroll Warrants	1158462 - 1158471	
	TOTAL	\$4,716,566.24

2024 Vouchers paid: August 1-31, 2024

Voucher Numbers	265130 - 265316	
EFTs	EFT B&O JUL2024 - EFT TSRENT 0824	\$ 1,188,254.29
Advice Numbers	DD84498 - DD84760	\$1,243,964.82
Payroll Warrants	1159427 - 1159429	
Advice Numbers	DD84761 - DD85028	\$1,158,408.08
Payroll Warrants	1159622 - 1159633	
	TOTAL	\$3,590,627.19

Motion: To approve the consent agenda as presented.

Motion/Second: Cathcart/Waldref

Approved: Unanimously

ACTION ITEMS

Resolution #24-07 SRHD Fee Policy – Kim Kramarz, Controller and Finance Director

Motion: To amend SRHD fee policy item G to include, “fees related to the issuing of...” after the words, “collection of.”

Motion/Second: Blykowski-May/Cathcart

Approved: Unanimously

Motion: To adopt the SRHD fee policy as amended.

Motion/Second: Kuney/Kienholz

Approved: Unanimously

Treatment Services Feasibility Study Step One Decision – Alicia M. Thompson, DrPH, LMSW, Administrative Officer

Motion: To defer Action Item 7B until the October Board of Health meeting.

Motion/Second: Kienholz/Kuney

Approved: Unanimously

Board Member Kienholz left the meeting at 3:30 p.m.

EXECUTIVE SESSION

The Board adjourned at 3:34 p.m. for five minutes for an executive session pursuant to RCW §42.30.110(1)(i). At 3:41 p.m., the BOH chair requested an extension of the executive session for an additional five minutes. At 3:47 p.m., the BOH Chair requested an extension of the executive session for an additional five minutes.

MEETING RECONVENED

The meeting was reconvened at 3:53 p.m. No action was taken.

Commissioner Kuney left the meeting at 3:53 p.m.

FINANCIAL REPORT – Kim Kramarz, Controller

- The agency has a positive fund balance of \$863,905 for the month of August. Reserves are at 24% with \$18.5 million in total reserves.
- The Board received an overview of the proposed 2025 SRHD fee schedule and budget.

Board Member Blykowski-May left the meeting at 4:03 p.m.

ADMINISTRATIVE OFFICER’S REPORT – Alicia M. Thompson, DrPH, LMSW, Administrative Officer

No report.

HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer

No report.

LEGISLATIVE UPDATE – Lola Phillips, Deputy Administrative Officer

- The Board reviewed the draft legislative agenda. The agenda will be presented for review at the October meeting. Commissioner Waldref will share the draft legislative agenda with Spokane County staff to review for substance use and mental health agenda alignment.

AGENCY REPORTS

The agency reports were deferred to the October meeting.

BOARD MEMBER CHECK IN

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on October 31, 2024.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 4:22 p.m.

APPROVED: 
Commissioner Josh Kerns, Chair

Date: 10-31-24


Ann Pitsnogle, Recording Secretary