

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, February 29, 2024** was called to order by Commissioner Josh Kerns, Chair, at 12:33 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Commissioner Josh Kerns, Chair
Commissioner Amber Waldref, Vice Chair
Commissioner Mary Kuney
Council Member Michael Cathcart
Board Member Monica Blykowski-May, MD, MBA
Board Member Patricia Kienholz

ABSENT

Board Member Charlie Duranona

CITIZEN INPUT

Citizen input was received and placed into the meeting record.

BOARD REPORTS

- Board Members Patricia Kienholz and Dr. Monica Blykowski-May were welcomed to their first meeting.
- The Executive Committee of the Board held a meeting to set the Board agenda.
- The BOH Budget & Finance Committee had no report.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: January 22, 2024, January 25, 2024 (special) and January 25, 2024 (regular).
2024 Vouchers paid: January 1-31, 2024

Voucher Numbers:	#263484 - #263734	\$ 3,631,315.61
Advice Numbers:	#DD80750 - #DD81015	\$1,088,316.45
Payroll Warrants:	#1151650- #1151653	
Advice Numbers:	#DD81016 - #DD81279	\$1,177,158.76
Payroll Warrants:	#1152336 - #1152345	
	TOTAL	\$5,896,790.82

Motion: To adopt Items 4a and 4B from the consent agenda.

Motion/Second: Waldref/Kuney

Approved: Unanimously

ACTION ITEMS

Adopt 2024 Board of Health Committee Memberships – Commissioner Josh Kerns, Board Chair

Motion: To adopt the rosters as just stated.

Motion/Second: Kuney/Waldref

Approved: Unanimously

Budget & Finance Committee

Commissioner Kuney, Chair
Commissioner Waldref, Vice Chair
Board Member Kienholz

Policy & Education Committee

Council Member Cathcart, Chair
Board Member Blykowski-May
Board Member Duranona

Executive Committee of the Board of Health (ECBOH)

Commissioner Kerns, Chair
Commissioner Waldref, Vice Chair
Council Member Cathcart

Resolution #24-02 Authorizing Adoption of a Revised Procurement of Goods and Services Policy – Kim Kramarz, Finance Director & Controller

Motion: To approve resolution #24-02 as presented.

Motion/Second: Kuney/Cathcart

Approved: Unanimously

ADMINISTRATIVE OFFICER'S REPORT – Alicia Thompson, DrPH, LMSW, Administrative Officer

- The Board was provided an overview of the Administrative Officer's first 30 days at the Health District.

FINANCIAL REPORT – Kim Kramarz, Finance Director and Controller

- January expenses are at 7.8% of the budget as expected. Unassigned fund reserves are \$10 million, committed reserves are \$1.5 million and assigned reserves are at \$3.6 million. Unassigned reserves are at 18%. Once payments are received, the unassigned reserves will be at or above 20%. Total reserves are \$15 million.

HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer

- There are 2,800 sites in the U.S. with PFAS contamination. In 2017, PFAS was identified in ground water on the West Plains in Spokane County. Measures are being taken to eliminate exposure.
- Spokane County has three confirmed cases of measles. All cases are in the same household and individuals were not immunized. SRHD has provided information to the press and providers and the response team has developed a form to track cases.
- Shigella Cases in Spokane County are decreasing.

LEGISLATIVE UPDATE – Lola Phillips, Deputy Administrative Officer

- The Board was provided with a legislative update.

AGENCY REPORTS

- The Board received a report on SRHD fatality reviews from Mia Morton and Mary Malone, Keeping Children Safe Coordinators from the Health Living Program.
- The Board was provided with an update on the School Health and Safety program by Sandy Phillips, Environmental Health Specialist in the Living Environment Program.
- The Board was provided with an update on liquid waste regulations by Jeffrey Harris, Environmental Health Specialist in the Liquid Waste Program.

BOARD MEMBER CHECK IN

- Board Member Blykowski-May thanked staff for the orientation provided for new members.
- Commissioner Waldref thanked the agency for their work providing measles information.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on March 28, 2024.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 1:48 p.m.

APPROVED: 
Commissioner Josh Kerns, Chair

Date: 3-28-24


Ann Pitsnogle, Recording Secretary