

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, February 23, 2023**, was called to order by Commissioner Josh Kerns, Vice Chair, at 1:30 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Commissioner Josh Kerns, Vice Chair
 Commissioner Amber Waldref
 Commissioner Mary Kuney
 Alycia Policani, ND

ABSENT

Mayor Kevin Freeman, Chair
 Charlie Duranona
 Christopher Patterson

CITIZEN INPUT

Citizen input was received and entered into the record.

BOARD REPORTS

- Commissioner Waldref was welcomed back as a member of the Board of Health (BOH). She previously served on the Board from 2010 to 2016.
- Reffett Associates, the recruiter for the Administrative Officer position, has begun conversations with community stakeholders and SRHD Executive Leadership Team (ELT) on qualities and qualifications needed in the next Administrative Officer. The recruiter will be seeking input from SRHD staff on March 29. The goal is to have interviews in late April or early May.
- The BOH Budget & Finance Committee has reviewed the agency vouchers, financials and proposed contract and recommended approval.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: December 1, 2022, and December 12, 2022

Contract: Camtek, Inc.

Vouchers paid: November 1-30, 2022

| | | | |
|-------------------|---------------------|--------------|-----------------------|
| Voucher Numbers: | #260382 - #260576 | 260604 | \$ 3,555,152.33 |
| Advice Numbers: | #DD73485 - #DD73738 | | \$1,015,185.57 |
| Payroll Warrants: | #1136470 - #1136475 | | |
| Advice Numbers: | #DD73739 - #DD73993 | | \$992,064.44 |
| Payroll Warrants: | #1137148 - #1137157 | | |
| | | TOTAL | \$5,562,402.34 |

Vouchers paid: December 1-31, 2022

| | | | |
|-------------------|---------------------|--------------|-----------------------|
| Voucher Numbers: | #260577 - #260794 | EFT JP | \$ 2,102,351.59 |
| Advice Numbers: | #DD73994 - #DD74246 | | \$1,016,749.24 |
| Advice Numbers: | #DD74247 - #DD74496 | | \$1,052,825.50 |
| Payroll Warrants: | #1137936 - #1138112 | | |
| | | TOTAL | \$4,171,926.33 |

Vouchers paid: January 1-31, 2023

| | | |
|-------------------|---------------------|-----------------------|
| Voucher Numbers: | #260795 - #261011 | \$ 2,521,816.08 |
| Advice Numbers: | #DD74497 - #DD72732 | \$1,019,696.45 |
| Payroll Warrants: | #1138517 - #1138521 | |
| Advice Numbers: | #DD74749 - #DD75000 | \$1,012,103.63 |
| Payroll Warrants: | #1139156 - #1139167 | |
| | TOTAL | \$4,553,616.16 |

Motion: To approve Consent Agenda Items A, B, and C as presented.

Motion/Second: Kuney/Policani

Approved: Unanimously

ACTION ITEMS

Adopt 2023 Board of Health Meeting Schedule – Commissioner Josh Kerns, Vice Chair

Motion: To adopt the 2023 Board of Health meeting schedule as presented.

Motion/Second: Kuney/Policani

Approved: Unanimously

Adopt 2023 Board of Health Committee Memberships – Commissioner Josh Kerns, Vice Chair

Motion: To adopt the 2023 Board of Health committee memberships as presented.

Motion/Second: Waldref/Kuney

Approved: Unanimously

BOH Policy & Education Committee

Commissioner Kerns (Chair)

Board Member Policani

Commissioner Waldref

BOH Budget & Finance Committee

Mayor Freeman (Chair)

Commissioner Kuney

Board Member Charlie Duranona

Executive Committee of the Board of Health (ECBOH)

Mayor Freeman

Commissioner Kerns

Commissioner Kuney

FINANCIAL REPORT – Kim Kramarz, Controller

- January revenue is 1.4% above what was expected, and expenses are low as expected.
- There is \$1.5 million in committed reserves and assigned reserves will be determined when the 2022 financial year is closed. A decrease in assigned reserves is not expected. Total unassigned reserves are \$13 million which is above the District's goal of 20%.
- The 2022 financial report will be presented to the Board when completed in March or April.

ADMINISTRATIVE OFFICER REPORT – Lola Phillips, Deputy Administrative Officer

- Contract services for the Treatment Services building remodel will be completed by the first week of May or last week April.
- Since the REdi program was not able to complete the assigned Burn Project, it has been transitioned to the Washington State Department of Health on March 3, earlier than planned.

- Brandon Bannister, Government Affairs, is currently at the WSPHA Legislative Education Day in Olympia. He will be reporting legislative updates to the Board.
- Jill Barrett oversees the SRHD Commute Trip Reduction (CTR) program and through her oversight, SRHD achieved the 2022 CTR Platinum Award.

HEALTH OFFICER REPORT – *Francisco Velázquez, MD, SM, FCAP, Health Officer*

- In February, average daily COVID-19 cases in Spokane County have been 11 per 100,000 which is a decrease from previous months.
- There have been 21 influenza deaths in Spokane County. Pediatric cases and mortality are increasing to pre-pandemic levels and are of concern.
- RSV cases this season have peaked earlier than in previous years. With COVID-19 restrictions being removed, children who had no previous exposure are now being exposed. Most cases are between 0 and 4 years of age.
- There have been two cases of measles reported in the United States that includes one adult case in King County. In 2022, there were 121 cases of measles in the U.S. with 85 of those mostly located in children who were in childcare facilities in Columbus, Ohio.
- Clusters of Norovirus cases are being reported throughout the U.S. SRHD staff meet with shelter providers weekly to prevent outbreaks in Spokane County.
- SRHD staff deployed and coordinated with EMS to assist the Trent Resource and Assistance Center (TRAC). The team worked with partners and activated the Medical Reserve Corps (MRC) to prevent outbreaks in the center and are working on a plan to address seasonal disease resurgence.
- SRHD Marshallese community health workers (CHWs) worked with the Communications team to create videos about vaccinations.
- Irina Semco, SRHD Immunization program, and Communications have created Russian digital messaging about vaccinations. Calendars have also been translated into Russian and Ukrainian and distributed by community partners to address vaccination myths.
- Mackenzie Driscoll and Mark Springer, Disease Prevention and Response, Communicable Disease Investigation and Prevention team, wrote an article on Hepatitis C for the Spokane Medical Society magazine.

BOARD MEMBER CHECK IN

Commissioner Waldref shared she is looking forward to serving on the Board.

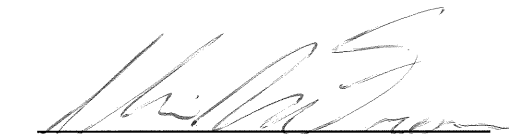
NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on March 30, 2023.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:55 p.m.

APPROVED:



 Mayor Kevin Freeman, Chair

Date:

3/30/23



 Ann Pitsnogle, Recording Secretary