

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, December 7, 2023** was called to order by Mayor Kevin Freeman, Chair, at 12:32 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Mayor Kevin Freeman, Chair
Commissioner Josh Kerns, Vice Chair
Commissioner Mary Kuney
Commissioner Amber Waldref
Alycia Policani, ND

ABSENT

Charlie Duranona
Christopher Patterson

CITIZEN INPUT

There was no citizen input.

BOARD REPORTS

- Mayor Freeman was recognized for his Board service from April 2014 through December 2023.
- There was no report from the BOH Policy & Education Committee.
- The BOH Budget & Finance Committee met and reviewed the October vouchers and recommended approval by the Board.
- The Spokane County Board of County Commissioners was thanked for considering BOH resolution #23-08.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: October 26, 2023, October 30, 2023, and November 6, 2023
2023 Vouchers paid: October 1-31, 2023.

Voucher Numbers:	#262821 - #263061	\$ 3,616,769.92
Advice Numbers:	#DD79161 - #DD79426	
Payroll Warrants:	#1148523 - #1148525	1,066,938.25
Advice Numbers:	#DD79427 - #DD79691	
Payroll Warrants:	#1148955 - #1148964	\$1,024,822.12
	TOTAL	\$5,708,590.29

Motion: To approve the consent agenda with a correction to October 30, 2023 minutes changing the time of the executive session from 8:12 p.m. to 8:12 a.m.

Motion/Second: Kuney/Waldref

Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 12:43 p.m. for 15 minutes for an executive session pursuant to RCW §42.30.110(1)(i).

MEETING RECONVENED

The meeting reconvened at 1:00 p.m. No action was taken.

ACTION ITEMS

Resolution #23-09 Authorizing a 2024 General Fund Budget Amendment – *Kim Kramarz, Finance Director & Controller*

Motion: *To approve Resolution #23-09 as presented.*

Motion/Second: *Kuney/Waldref*

Approved: *Unanimously*

Resolution #23-10 Adopting a Board of Health Legislative Agenda for the 2024 State of Washington Legislative Session – *Lola Phillips, Deputy Administrative Officer*

Motion: *To approve Resolution #23-10 as presented.*

Motion/Second: *Kuney/Waldref*

Approved: *Unanimously*

Direction to Staff to Begin the Spokane Regional Health District Board of Health Appointed Member Application Process – *Mayor Freeman, Board Chair*

Motion: *The Board directs staff to use the existing application to begin recruiting the appointed members with the application deadline to close January 18, 2024.*

Motion/Second: *Kerns/Policani*

Approved: *Unanimously*

Discussion: *Interview questions will be sent to the Board by legal counsel and Board members will return the questions prior to January 18. A special, in-person Board meeting will be held January 22 at 2:00 p.m. to review applications and select candidates to be interviewed. A special, online meeting will be held January 25 at 8:30 a.m. to interview candidates and select candidates to recommend to the Spokane County Board of County Commissioners. The regular, in-person BOH meeting will be held January 25, 2024 at 12:30 p.m. The Spokane County BOCC will confirm appointments at their February 6, 2024 meeting.*

Election of 2024 Chair – *Mayor Freeman, Board Chair*

Motion: *To appoint Commissioner Kerns as 2024 Chair of the Board of Health.*

Motion/Second: *Kuney/Waldref*

Approved: *Unanimously*

Election of 2024 Vice Chair – *Mayor Freeman, Board Chair*

Motion: *To appoint Commissioner Waldref as the 2024 Vice Chair of the Board of Health.*

Motion/Second: *Kuney/Waldref*

Approved: *Unanimously*

ADMINISTRATIVE OFFICER'S REPORT – *Lola Phillips, Deputy Administrative Officer*

- The following staff were recognized for their exemplary work at the Health District: Kristian Montiel, Mia Morton, Isabelle Main, Mike LaScuola, Larry Johnson, Carolyn Nordtal, Amanda Dugger, Jackie Post, Dianna Materne, Deanna Stark, Cindy Thompson, Kyle Richardson, Robin Albrandt, Karsyn Hanson, Carma Fuhlendorf, NFP nurses, and the HIV/STI Prevention and Community Health RNs.

FINANCIAL REPORT – *Kim Kramarz, Controller*

- Revenues are 76% and expenses are 78%. Unassigned reserves are at 18% for October (\$15.5 million) and are not expected to be below 20% at the end of the year.
- The Board reviewed a report on Foundational Public Health Services funding that SRHD receives.

HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer

- Kayla Myers, Coordinator in the Immunization Assessment and Promotion Program, provided the Board with a report on the Immunization Assessment and Promotion program.
- Alyson Wiley, Environmental Health Specialist, provided a report on temporary food establishments.
- There are currently 42 cases of Shigella E. coli in Spokane County. An outbreak at the Trent Resources and Assistance Center (TRAC) has been declared. SRHD staff have been in contact with shelter providers, community partners and are providing guidance to all food establishments.

BOARD MEMBER CHECK IN

- There was no Board check-in.

NEXT BOARD OF HEALTH MEETING

The next regular Board of Health meeting is scheduled at 12:30 p.m. on January 25, 2024.

ADJOURNMENT

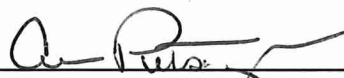
There being no further business before the Board, the meeting was adjourned at 2:35 p.m.

APPROVED:



Commissioner Josh Kerns, Chair

Date: 1-25-24



Ann Pitsnogle, Recording Secretary