

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, October 26, 2023** was called to order by Mayor Kevin Freeman, Chair, at 12:30 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Mayor Kevin Freeman, Chair  
Commissioner Josh Kerns, Vice Chair  
Commissioner Mary Kuney  
Commissioner Amber Waldref  
Charlie Duranona  
Christopher Patterson  
Alycia Policani, ND

**ABSENT**

**CITIZEN INPUT**

There was no citizen input received.

**BOARD REPORTS**

- The Board will hold a special meeting on October 30 for Spokane Regional Health District (SRHD) Administrative Officer interviews.
- The BOH Budget & Finance Committee met and recommends approval of the vouchers and interlocal agreement.
- The BOH Policy & Education Committee met and recommends approval of the 2024 BOH Legislative Agenda.

**CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: September 28, 2023  
2023 Vouchers paid: September 1-30, 2023

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Voucher Numbers:	#262630 - #262820	\$ 2,067,463.21
Advice Numbers:	#DD78627 - #DD78893	
Payroll Warrants:	#1146675 - #1146677	\$1,225,945.01
Advice Numbers:	#DD78894 - #DD79160	
Payroll Warrants:	#1147123 - #1147132	\$1,073,501.10
	<b>TOTAL</b>	<b>\$4,366,909.32</b>

**Motion:** To approve the consent agenda as presented.

**Motion/Second:** Kuney/Waldref

**Approved:** Unanimously

**EXECUTIVE SESSION**

The Board adjourned at 12:46 p.m. for 20 minutes for an executive session pursuant to RCW §42.30.110(1)(g) and RCW §42.30.110(1)(i). The BOH Chair requested Kari Grytdal, Contracts Manager, Lola Phillips, Deputy Administrative Officer and Michelle Fossum, Legal Counsel to attend the session. At 1:06 p.m., the BOH chair requested an extension of the executive session for an additional five minutes. At 1:11 p.m., the BOH Chair requested an extension of the executive session for an additional five minutes. At 1:18 p.m., the BOH Chair requested an extension of the executive session for an additional five minutes. At 1:25 p.m., the BOH Chair requested an extension of the executive session for an additional five minutes.

## MEETING RECONVENED

The meeting reconvened at 1:32 p.m.

### ACTION ITEMS

Resolution #23-05 Adopting the 2024 SRHD Budget – Kim Kramarz, Finance Director and Controller

**Motion:** To approve the 2024 SRHD Budget as presented.

**Motion/Second:** Policani/Patterson

**Approved:** Unanimously

*Discussion:* A resolution requesting \$173,000 from unassigned reserves to fund three Disease Prevention & Response positions will be considered at the December 7 Board meeting.

Resolution #23-06 Requesting the Board of County Commissioners for Spokane County to Provide Unrestricted Funding in the Amount of \$2,071,723 to the Spokane Regional Health District for the 2024 Budget Year – Mayor Freeman, Board Chair & BOH Budget & Finance Committee Chair

**Motion:** To approve the resolution as presented.

**Motion/Second:** Duranona/Policani

**Approved:** Unanimously

Approval of Treatment Services Outpatient Mental Health Program – Misty Challinor, Treatment Services Director  
No action was taken.

Resolution #23-07 Adopting the 2024 Fee Schedule – Kim Kramarz, Finance Director & Controller

**Motion:** To approve resolution #23-07 as presented omitting all new fees and SERI codes for Treatment Services outpatient mental health.

**Motion/Second:** Kuney/Policani

**Approved:** Unanimously

Board Member Policani departed at 3:07 p.m.

Resolution #23-08 Requesting the Board of County Commissioners for Spokane County to (1) Reappoint the Existing Appointed Non-Elected Members of the SRHD Board to Another Two-Year Term; (2) Expand the Makeup of the SRHD Board to Include all Five County Commissioners; (3) Remove the City/Town Elected Representative on the Board of Health; and (5) Make a Request to the Appropriate Tribal Representative to Appoint a Tribal Member to the Board of Health - Mayor Freeman, Board Chair

**Motion:** To amend resolution #23-08 adding in the word “consider” at the end of the “now be it hereby resolved the Board of County Commissioners for Spokane County be requested to.”

**Motion/Second:** Waldref/Kuney

**Approved:** Unanimously

**Motion:** To approve amended resolution #23-08.

**Motion/Second:** Kuney/Duranona

**Approved:** Unanimously

Approval of the SRHD Administrative Officer Position Description – Mayor Freeman, Board Chair

**Motion:** To approve the SRHD Administrative Officer position description as presented.

**Motion/Second:** Kuney/Kerns

**Approved:** 5 yea/1 nay (Waldref)

Board Member Patterson departed at 3:20 p.m.

Contract: Treatment Services Electronic Health Records System – Mayor Kevin Freeman, Board Chair and BOH Budget & Finance Committee Chair

**Motion:** To reject all proposals for the Treatment Services electronic health records system and to direct the procurement and contracts program working with the Treatment Services division to issue a new request for proposals requiring vendors to provide greater detail of their operating systems and an in-depth live system demonstration to allow a test environment.

**Motion/Second:** Kerns/Kuney

**Approved:** Unanimously

Commissioner Kerns and Commissioner Kuney departed at 3:22 p.m.

**ADMINISTRATIVE OFFICER’S REPORT** – Lola Phillips, Deputy Administrative Officer

- The Treatment Services open house is tomorrow at 1:00 p.m.
- A copy of Records Magazine was shared with the Board of Health.
- Staff Kudos were shared with the Board.
- Proposed 2024 BOH Legislative agenda was presented to the Board.

**FINANCIAL REPORT** – Kim Kramarz, Controller

- The agency is at 69% for funding and at 67% for expenses. There is currently a one-million-dollar budget surplus. The federal indirect and state grants have not been billed for September.

**HEALTH OFFICER REPORT** – Francisco Velázquez, MD, SM, FCAP, Health Officer

- Disease Prevention and Response are tracking COVID, RSV and influenza. There are vaccinations for all three diseases.
- A rabies positive bat has been identified in Spokane County.
- There have been multiple cases of listeria in a westside restaurant chain. Three of the six who contracted the illness have died. SRHD staff have been working with the chain restaurant in Spokane County to prevent an outbreak.
- Candida auris is being tracked in Washington state. There was one case reported in the state this year.
- There was a Shiga-toxin E. coli outbreak in an early learning facility in Spokane County. The DPR team has been proactive with the facility to prevent additional cases.
- Staff are convening community partners to discuss cold weather response.
- Staff have been providing trainings to providers on sudden infant death.

**BOARD MEMBER CHECK IN**

- Priority Spokane is determining its focus and SRHD’s Data Center is gathering community input and data for specific activities that can be done. – Commissioner Waldref


**NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on December 7, 2023.

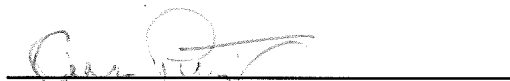
**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 3:42 p.m.

APPROVED:

  
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Mayor Kevin Freeman, Chair

Date: 12/7/23

  
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Ann Pitsnogle, Recording Secretary