

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, September 28, 2023**, was called to order by Mayor Kevin Freeman, Chair, at 12:36 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Mayor Kevin Freeman, Chair
 Commissioner Josh Kerns, Vice Chair
 Commissioner Mary Kunej (*departed at 2:36 p.m.*)
 Commissioner Amber Waldref
 Christopher Patterson (*arrived at 12:45 p.m./departed at 1:58 p.m.*)
 Alycia Policani, ND

ABSENT

Charlie Duranona

CITIZEN INPUT

There was no citizen input received.

BOARD REPORTS

- The Board of Health (BOH) Budget & Finance Committee met and recommended approval of the vouchers.
- The BOH Policy & Education Committee will meet on October 5. Committee members are asked to review the 2023 BOH legislative agenda prior to attending the meeting.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: July 27, 2023
 2023 Vouchers paid: July 1-31, 2023

| | | |
|-------------------|---------------------|-----------------------|
| Voucher Numbers: | #262159 - #262435 | \$ 1,571,904.63 |
| Advice Numbers: | #DD77567 - #DD77830 | |
| Payroll Warrants: | #1144644- #1144646 | \$1,103,285.21 |
| Advice Numbers: | #DD77831 - #DD78095 | |
| Payroll Warrants: | #1143198 - #1143206 | \$1,051,481.11 |
| | TOTAL | \$3,726,670.95 |

2023 Vouchers paid: August 1-31, 2023

| | | |
|-------------------|---------------------|-----------------------|
| Voucher Numbers: | #262436 - #262629 | \$ 2,209,599.02 |
| Advice Numbers: | #DD78096 - #DD78359 | |
| Payroll Warrants: | #1145578- #1145581 | \$1,109,443.79 |
| Advice Numbers: | #DD78360 - #DD78626 | |
| Payroll Warrants: | #1146255 - #1146265 | \$1,093,992.32 |
| | TOTAL | \$4,413,035.13 |

Motion: To approve the consent agenda as presented.

Motion/Second: Waldref/Policani

Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 12:45 p.m. for 30 minutes for an executive session pursuant to RCW §42.30.110(1)(g) and RCW §42.30.110(1)(i). The Board Chair asked Tom Young from Reffett Associates and legal counsel to attend the session. At 1:15 p.m., the BOH chair requested an extension of the executive session for an additional 15 minutes.

MEETING RECONVENED

The meeting reconvened at 1:30 p.m. No action was taken.

ACTION ITEMS

Resolution #23-03 Adopting a SRHD Asset Policy – Kari Grytdal, Contracts Manager

Motion: To adopt resolution #23-03 as presented.

Motion/Second: Kuney/Kerns

Approved: Unanimously

Resolution #23-04 Amendment to Resolution #12-07 and Authorization to Use Solid Waste Tipping Fees for Sampling, Testing, Clean Up and Disposal of Residential Solid Waste Resulting from the Gray and Oregon Road Wildfires – Ray Byrne, Environmental Public Health Director

Motion: To adopt resolution #23-04 as presented.

Motion/Second: Kuney/Kerns

Approved: Unanimously

Motion: To authorize the Board Chair to execute the contract between Spokane Regional Health District and Sayre, Sayre Fossum through December 2024.

Motion/Second: Waldref/Policani

Approved: Unanimously

ADMINISTRATIVE OFFICER'S REPORT – Lola Phillips, Deputy Administrative Officer

- No report.

FINANCIAL REPORT – Kim Kramarz, Finance Director & Controller

- The audit exit conference was held on Tuesday. The accountability audit will be completed in October with a submission deadline of December 31. The agency received exit comments and one management letter regarding subrecipient monitoring processes.
- Agency staff met on September 7 and 21 with the BOH Budget & Finance Committee to review the proposed 2024 SRHD budget.
- The DOH appropriation funds, third quarter Spokane County contribution and Foundational Public Health Services funds have been received. Revenues are at 63% and expenses at 60%. Unassigned reserves are 24% with total reserves at \$18 million.
- Credit card fees will now be passed to consumers which is reflected in the 2024 proposed fee schedule. Treatment Services outpatient mental health service fees have also been added to the schedule. The Board requested the Treatment Services director to provide a report to the Board on the new services. (Board Member Patterson departed at 1:58 p.m.)
- The Board reviewed the proposed 2024 SRHD budget. The local dollar request to Spokane County is \$2,071 million. The Tuberculosis program has a local dollar request due to an uptick in cases in the county. A resolution requesting \$2,071 million in funding from Spokane County will be brought to the October 26 meeting for consideration.

(Commissioner Kuney departed at 2:36 p.m.)

HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer

- The immunization program report was moved to the October 26, 2023 meeting.
- COVID-19 cases are increasing in Spokane County and RSV cases are increasing in the Southeast of the country. There are new vaccinations available for COVID-19, RSV, and influenza.

BOARD MEMBER CHECK IN

- A major theme at the National Association of Local Boards of Health (NALBOH) conference was support of workers at public health agencies. – *Commissioner Waldref*

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on October 26, 2023.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:50 p.m.

APPROVED:



Mayor Kevin Freeman, Chair

Date: 10/26/2023



Ann Pitsnogle, Recording Secretary