

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, June 29, 2023**, was called to order by Mayor Kevin Freeman, Chair, at 12:40 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Mayor Kevin Freeman, Chair
Commissioner Josh Kerns, Vice Chair
Commissioner Mary Kuney
Commissioner Amber Waldref
Board Member Charlie Duranona
Board Member Christopher Patterson
Board Member Alycia Policani, ND

ABSENT

CITIZEN INPUT

Citizen input was received and added to the record.

BOARD REPORTS

- The Board will discuss scheduling and timing of the Administrative Officer interviews. Internal and external stakeholder participation will be coordinated after a date for interviews has been set.
- The Lewis & Clark High School parent forum was held and will be reported in the Health Officer update.
- The BOH Budget & Finance Committee met and recommend approval of the vouchers.
- The BOH Policy & Education Committee had no report.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting minutes: May 25, 2023
2023 vouchers paid: May 1-31, 2023

Voucher Numbers:	#261625 - #261908	\$ 3,452,676.98
Advice Numbers:	#DD76516 - #DD76774	
Payroll Warrants:	#1142808- #1142810	\$1,044,171.63
Advice Numbers:	#DD76775 - #DD77035	
Payroll Warrants:	#1143198 - #1143206	1,078,596.35
	TOTAL	\$5,575,444.96

Motion: To approve the consent agenda as presented.
Motion/Second: Waldref/Policani
Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 12:50 p.m. for 30 minutes for an executive session pursuant to RCW §42.30.110(1)(g) and RCW §42.30.110(1)(i). At 1:20 p.m., the BOH chair requested an extension of the executive session for an additional 15 minutes. At 1:35 p.m., the BOH Chair requested an extension of the executive session for an additional five minutes. At 1:40 p.m., the BOH Chair requested an extension of the executive session for an additional five minutes.

MEETING RECONVENED

The meeting was reconvened at 1:48 p.m. No action was taken.

ACTION ITEMS

Correction to the March 1-31, 2023 Vouchers – Kim Kramarz, Finance Director and Controller

Motion: To approve the request as proposed.

Motion/Second: Kerns/Duranona

Approved: Unanimously

Treatment Services Records Management Proposals – Lola Phillips, Deputy Administrative Officer

Motion: To approve option one to catalog and scan Treatment Services records.

Motion/Second: Waldref/Duranona

Approved: Unanimously

Commissioner Kuney departed at 1:58 p.m.

ADMINISTRATIVE OFFICER'S REPORT – Lola Phillips, Deputy Administrative Officer

- No report.

FINANCIAL REPORT – Kim Kramarz, Finance Director and Controller

- The 2022 SRHD Annual Report has been filed. SRHD is awaiting confirmation of audit dates.
- The 2024 budget and fee schedule development will begin July 10. The Board will review and consider the budget September 28 and October 26.
- Reserves are at 17% due to April and May contract payments of \$3.2 million and May federal and state grants remaining to be billed. The overall fund balance remains at 14.8%.

HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer

- The Lewis & Clark High School parent forum regarding the Treatment Services relocation was held June 8. There was only one participant and the meeting closed at 6:31 p.m. Relocation information is available to the schools.
- Spokane County had a total of ten Monkeypox cases with most cases being contracted elsewhere. The SRHD team's largest response was last fall, and the team continues to track the disease.
- SRHD staff are working with community partners to share information on extreme heat. Information about cooling centers is available on the srhd.org site.
- Smoke Ready week was held June 12-16. A regional group has been working on wildfire smoke messaging for two months. The Spokane Clean Air Agency and SRHD websites have information with messaging in various languages.
- To address a training gap for public health staff, SRHD is working with WSU on a pilot project to develop standardized case interviewing for specific diseases. The training will be available for SRHD staff and nine other agencies. The goal is to develop a program that can be duplicated for other jurisdictions.
- SRHD staff worked with the International Rescue Committee to provide an exchange of Kazan cookware for pressure cookers to address lead consumption from using Kazans.
- A health and resource fair was held at Roosevelt Elementary School on June 3 to provide vaccinations, testing and access to other resources such as rental information and employment. Over 200 people participated.

Board Member Policani departed at 2:26 p.m.

BOARD MEMBER CHECK IN

- Dr. Velázquez was thanked for his participation in the wildfire symposium held at Gonzaga. – *Commissioner Waldref*
- The Board will be contacted by Ann Pitsnogle to determine a date for the Administrative Officer interviews. – *Mayor Kevin Freeman*

NEXT BOARD OF HEALTH MEETING


The next Board of Health meeting is scheduled at 12:30 p.m. on July 27, 2023.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:32 p.m.

APPROVED: 
Mayor Kevin Freeman, Chair

Date: 7/27/23


Ann Pitsnogle, Recording Secretary