

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, May 25, 2023, was called to order by Mayor Kevin Freeman, Chair, at 12:37 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Mayor Kevin Freeman, Chair  
Commissioner Josh Kerns, Vice Chair  
Commissioner Mary Kuney  
Commissioner Amber Waldref  
Charlie Duranona  
Alycia Policani, ND

**ABSENT**

Christopher Patterson

**CITIZEN INPUT**

There was no citizen input received.

**BOARD REPORTS**

- The Treatment Services program is completing requirements to relocate. A Lewis & Clark Parent Forum will be held on June 8 to answer questions about the relocation.
- Board members were asked to complete the Oath of Confidentiality form included in their packets.
- The Board of Health (BOH) Policy & Education Committee had no report.
- BOH Budget & Finance Committee met and recommend approval of the April vouchers.

**CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: April 27, 2023

2023 Vouchers paid: April 1-30, 2023

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Voucher Numbers: #261414 - #261624	\$ 1,818,621.18
Advice Numbers: #DD76005 - #DD76260	\$1,142,251.92
Payroll Warrants: #1141533 - #1141535	
Advice Numbers: #DD76261 - #DD76515	\$1,000,836.78
Payroll Warrants 1142107 - 1142115	
<b>TOTAL</b>	<b>\$3,961,709.88</b>

**Motion:** To approve the consent agenda as presented.

**Motion/Second:** Kuney/Duranona

**Approved:** Unanimously

**EXECUTIVE SESSION**

The Board adjourned at 12:42 p.m. for 30 minutes for an executive session pursuant to RCW §42.30.110(1)(g). Legal counsel, SRHD BOH recording secretary, and Tom Young from Reffett & Associates were asked to join the executive session. At 1:12 p.m., the BOH chair requested an extension of the executive session for an additional 30 minutes.

**MEETING RECONVENED**

The meeting reconvened at 1:42 p.m.

## **ACTION ITEMS**

### *Direction to Reffett Associates Regarding the Spokane Regional Health District Administrative Officer Candidates*

– BOH Chair, Kevin Freeman

**Motion:** *To direct Reffett Associates to extend interviews to Lola Phillips and Anna Tresidder while continuing to vet candidates that are in the application process.*

**Motion/Second:** *Freeman/Duranona*

**Approved:** *Unanimously*

### **ADMINISTRATIVE OFFICER'S REPORT** – *Lola Phillips, Deputy Administrative Officer*

- The Treatment Services team will meet next Wednesday to complete a scope of work for a request for proposals (RFP) for an electronic health record system.
- The National Association of Local Boards of Health (NALBOH) conference will be held July 31 through August 2 in Tacoma, Washington.
- Devyn Bell, Health Equity Program Manager, presented on the SRHD Civil Rights Plan. The final plan will be available for Board review in September 2024.

### **FINANCIAL REPORT** – *Kim Kramarz, Finance Director and Controller*

- April financials reflect a positive \$510,000 fund balance due to the Spokane County assessment and Foundational Public Health Services (FPHS) funds received in advance of expenditures. Expenditures are on track at 27.1% and reserves are at 21%. Total fund balance is \$17,210,000.
- The 2024 budget process will begin in July and last through August. The BOH Budget & Finance Committee will review the budget September 7 and September 21. The Board will review the budget on September 28 and consider the budget in October 26. The fee schedule will also be considered on the same timeline.

### **LEGISLATIVE UPDATE** – *Brandon Bannister, Health Policy Specialist*

- Washington State Senate Bill 5536 was passed on May 16. All provisions that may impact SRHD were included in the bill.

### **HEALTH OFFICER REPORT** – *Francisco Velázquez, MD, SM, FCAP, Health Officer*

- The SRHD website has transitioned to wastewater surveillance for COVID-19 due to its accuracy compared to over-the-counter testing. Spokane County was one of the first to begin this form of surveillance.
- The public health emergency declaration expired on May 11, 2023. This removed many of the administrative and financial components for the response.
- There were 408 influenza hospitalizations within Spokane county this season.
- May is National Mental Health Awareness month. Nurse Family Partnership (NFP), Early Support for Infants and Toddlers (ESIT), Beginnings Matter, and Women, Infants and Children (WIC) programs work to improve factors that affect the mental health of children.
- The Emergency Preparedness and Response program has distributed Narcan and provided training on how to administer Narcan to nine organizations.
- The Medical Reserve Corp (MRC) had 17 team members assisting those participating in Bloomsday.
- Immunization Assessment and Promotion program has translated immunization materials into other languages. On June 3, the program will participate in a health fair for Ukrainian refugees.
- Kayla Myers, Health Program Specialist, presented at the American Immunization Registry Association on her work to address immunization registry discrepancies.
- SRHD Disease Prevention and Response staff presented to the State of Washington its model for addressing Monkey Pox.
- Environmental Public Health work was highlighted for the Board.

**BOARD MEMBER CHECK IN**

- Spokane County provided two proclamations for the Child Abuse Awareness month and one for the early childhood programs to bring awareness on providing children under five the best environment possible. – *Commissioner Waldref*
- Mental Health professionals were thanked for their hard work. – *Board Member Duranona*

**NEXT BOARD OF HEALTH MEETING**


The next Board of Health meeting is scheduled at 12:30 p.m. on June 29, 2023.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 2:24 p.m.

APPROVED:   
Mayor Kevin Freeman, Chair

Date: 6/29/23

  
Ann Pitsnogle, Recording Secretary