

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **December 1, 2022**, was called to order by Commissioner Mary Kunej, Chair, at 12:39 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Commissioner Mary Kunej, Chair
Mayor Kevin Freeman, Vice Chair
Commissioner Josh Kerns
Charlie Duranona
Alycia Policani, ND

ABSENT

Commissioner Al French
Christopher Patterson

CITIZEN INPUT

No citizen input was received.

BOARD REPORTS

- A committee will be assembled to review the legal services request for proposals (RFP).
- The Board will consider selection of a firm for the recruitment of the Administrative Officer under Action Items.
- The BOH Policy & Education Committee did not meet due to a lack of quorum. The legislative agenda will be considered under Action Items.
- The BOH Budget & Finance Committee met and recommended approval of the budget amendment, contracts, union contracts, and vouchers.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: October 27, 2022
2022 Vouchers paid: October 1-31, 2022
Contract: Insight (3-year)
Contract: Paint Crafters Plus, Inc.

Voucher Numbers:	#260132 - #260380	\$ 4,653,539.29
Advice Numbers:	DD72982 – DD73231	\$986,686.98
Payroll Warrants:	#1135517 - #1135521	
Advice Numbers:	#DD73232 - #DD73484	\$923,563.21
Payroll Warrants:	#1136031 - #1136039	
	TOTAL	\$6,563,789.48

Motion: To approve the consent agenda as presented.

Motion/Second: Freeman/Duranona

Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 12:46 p.m. for 10 minutes for an executive session pursuant to RCW §42.30.140(4). Legal counsel, Danielle Stoddard, Kim Kramarz, Lola Phillips, and Dr. Velázquez joined the executive session. Board Member Policani did not participate due to a potential conflict of interest related to her spouse being employed by SRHD.

MEETING RECONVENED

The meeting reconvened at 12:56 p.m.

ACTION ITEMS

Approval for the Board of Health Transition Committee to Hire a Recruitment Firm to Recruit Candidates for the SRHD Administrative Officer Position – Commissioner Mary Kuney

Motion: To approve contracting with Reffett Associates for recruitment for the SRHD Administrative Officer position.

Motion/Second: Freeman/Kerns

Approved: Unanimously

Resolution #22-07 Adopting a Board of Health Legislative Agenda for the 2023 State of Washington Legislative Session – Commissioner Josh Kerns

Motion: To adopt the resolution as presented.

Motion/Second: Policani/Duranona

Approved: Unanimously

Resolution #22-08 Adoption of the Health Officer's Rescission of Emergency Declaration Ratified by Board of Health Resolution #20-03 and Rescission of Emergency Directives – Dr. Velázquez, SRHD Health Officer

Motion: To approve the resolution as presented.

Motion/Second: Kerns/Policani

Approved: Unanimously

Resolution #22-09 Re: Authorizing a 2022 General Fund Budget Amendment – Kim Kramarz, SRHD Controller

Motion: To approve the resolution as presented.

Motion/Second: Freeman/Duranona

Approved: Unanimously

Resolution #22-10 Re: Adoption of Labor Contract for Employees of SRHD who are Members of the PROTEC17 Union for the Period of January 1, 2023 through December 31, 2025 – Danielle Stoddard, Human Resources Director

Motion: To adopt the resolution as presented.

Motion/Second: Freeman/Kerns

Approved: 4 yea/1 abstain (Policani)

Discussion: Board Member Policani did not participate due to a potential conflict of interest related to her spouse being employed by SRHD.

Resolution #22-11 Approval to Provide Matching Benefits to All SRHD Non-Union Employees as Provided to the Members of the PROTEC17 Covering 2023, 2024 and 2025 Cost of Living and Benefits Premium Cost Share – Danielle Stoddard, Human Resources Director

Motion: To approve the resolution as presented.

Motion/Second: Freeman/Duranona

Approved: 4 yea/1 abstain (Policani)

Discussion: Board Member Policani did not participate due to a potential conflict of interest related to her spouse being employed by SRHD.

Resolution #22-12 Re: Adoption of a Labor Contract for Employees of SRHD who are Members of the WSNA Union for the Period of January 1, 2023, through December 31, 2025 – Danielle Stoddard, Human Resources Director

No action was taken.

Election of 2023 Chair– Commissioner Mary Kuney, Board of Health Chair

Motion: To nominate Mayor Kevin Freeman to be BOH Chair for 2023.

Motion/Second: Kerns/Duranona

Approved: Unanimously

Election of 2023 Vice Chair – Commissioner Mary Kuney, Board of Health Chair

Motion: To nominate Commissioner Kerns as BOH Vice Chair for 2023.

Motion/Second: Duranona/Policani

Approved: Unanimously

FINANCIAL REPORT – Kim Kramarz, Controller

- The agency has received the full \$1.98 million in funding from Spokane County. Agency expenses are at 75% and revenues are at 77%. Reserves are currently at 26%.

ADMINISTRATIVE OFFICER’S REPORT – Lola Phillips, Deputy Administrative Officer

- The Disease Prevention and Response division is working on respiratory viruses outbreaks in the community. Weekly reports are listed on the SRHD website at SRHD.org/flu.
- The Environmental Public Health division is accepting applications for its Food Advisory Committee. The committee needs food industry, schools, and consumer representation.
- Human Resources hosted the “Thankful for You” event that recognized staff. The program has also updated the employee handbook, leadership guide and open enrollment materials.
- SRHD is working with the Washington State Department of Health until it can determine an appropriate healthcare coalition administration lead.

HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer

- There has been a mild increase in COVID-19 cases, which was not unexpected. The longest variant present during the pandemic (Omicron) is milder than other variants. There is no single dominant variant in world currently.
- H3N2 is the most common flu variant currently.
- Monkeypox has decreased in the last couple of months with 650 cases in Washington State and eight cases confirmed in Spokane County.

BOARD MEMBER CHECK IN

- There was no Board member check in.

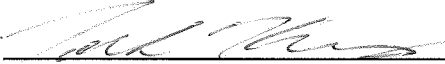
NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on January 26, 2023.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 1:48 p.m.

APPROVED:



Commissioner Josh Kerns, Vice Chair

Date: 2-23-23



Ann Pitsnogle, Recording Secretary