

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, July 28, 2022**, was called to order by Commissioner Mary Kuney, Chair, at 12:35 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Commissioner Mary Kuney, Chair  
Mayor Kevin Freeman, Vice Chair  
Commissioner Josh Kerns  
Alycia Policani, ND

**ABSENT**

Commissioner Al French  
Charlie Duranona  
Christopher Patterson

**CITIZEN INPUT**

There was no citizen input.

**BOARD REPORTS**

- The recording secretary will share information on local board of health orientation sponsored by WSALPHO.
- On July 28, the request for qualifications (RFQ) will be posted to the SRHD website seeking a recruiter for the Administrative Officer position. RFQ questions are due August 19. Proposals are due September 2. Mayor Freeman and Commissioner Kuney will participate on a committee that reviews the proposals. Recruitment will not begin until a search firm has been designated.
- The BOH Budget & Finance Committee met last Thursday, reviewed, and approved the vouchers for Board consideration.
- The BOH Policy & Education Committee agreed to develop a legislative agenda specific to the Health District. The agenda will support of Department of Health (DOH) and WSALPHO legislative priorities. Dr. Policani was voted as the committee’s vice chair.

**CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: June 30, 2022  
2022 Vouchers paid: June 1-30, 2022

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Voucher Numbers: #259254 - #259500	\$ 1,766,058.88
Advice Numbers: #DD71015 - #DD71255	\$1,020,343.92
Payroll Warrants: #1130511- #1130515	
Advice Numbers: #DD71256 - #DD71501	\$970,159.13
<b>TOTAL</b>	<b>\$3,756,561.93</b>

**Motion:** To approve the consent agenda as presented.

**Motion/Second:** Freeman/Kerns

**Approved:** Unanimously.

**ACTION ITEMS**

SRHD Board of Health Bylaws Update to Address Law Changes to Local Boards of Health Structure in Washington State and the Open Public Meetings Act (OPMA) – Commissioner Mary Kuney

**Motion:** To approve the bylaws for the Spokane Regional Health District Board of Health as presented.

**Motion/Second:** Kerns/Policani

**Approved:** Unanimously

**FINANCIAL REPORT – Kim Kramarz, Controller**

- The state audit has begun and SRHD is currently finishing two fiscal reviews with grantors.
- Development of the 2023 budget has begun. The BOH Budget & Finance Committee will review the budget in September and the Board will review the budget at its September meeting with final consideration in October.
- The 2022 budget is under target with revenues at 43% and expenses at 41%. Unassigned reserves are at 20%. Total reserves are at \$12.7 million.

**ADMINISTRATIVE OFFICER’S REPORT – Amelia Clark, Administrative Officer**

- Lola Phillips, Deputy Administrative Officer, Dr. Velazquez, Health Officer, and Kim Kramarz, SRHD Controller will cover SRHD Administrative Officer duties until a new Administrative Officer has been recruited. A transition plan was developed and reviewed by SRHD Executive Leadership Team.

**HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer**

- Chelsea Low, SRHD Homeless Outreach Coordinator, provided an overview of her position and an update on homelessness in Spokane County.
- BA.2.75 is now being followed as a COVID variant of concern. COVID cases in Washington are beginning to decrease. Cases in Spokane County are 140 per 100,000.
- There are 101 cases of monkeypox in Washington State. Spokane has received 320 doses of the JYNNEOS vaccine with 80 doses allocated to our regional partners.

**BOARD MEMBER CHECK IN**

- There was no Board check-in.

**NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on September 29, 2022.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 2:02 p.m.

APPROVED: Mary L Kuney  
 Commissioner Mary Kuney, Chair

Date: 9/28/2022

Ann Pitsnogle  
 Ann Pitsnogle, Recording Secretary