

B The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, April 28, 2022**, virtually due to the COVID-19 pandemic was called to order by Commissioner Mary Kuney, Chair, at 12:30 p.m.

PRESENT

Commissioner Mary Kuney, Chair
Mayor Kevin Freeman, Vice Chair
Commissioner Al French
Commissioner Josh Kerns
Christopher Patterson (*departed at 1:35 p.m.*)
Alycia Policani, ND

ABSENT

Charlie Duranona

CITIZEN INPUT

Due to Governor Inslee’s March 24, 2020 proclamation prohibiting in-person meetings and limiting meetings to action items that are routine, necessary or in response to COVID-19 and the public health emergency, only written public comment was accepted. Written comment was sent to all Board of Health members and was entered into the record.

BOARD REPORTS

- SRHD staff Julie Bongard, Maddy Jarrard, Drew Pratt, Veronica Burns, Ashley Cristoff, Jill Barrett, Maryellen Cooley, Kirsten Duncan, and all WIC Nutrition Program staff were recognized for their work at the Health District.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: March 31, 2022

2022 Vouchers paid: March 1-31, 2022

| | | |
|-------------------|--|-----------------------|
| Voucher Numbers: | #258639 - #258852 | \$ 2,693,488.96 |
| Advice Numbers: | #DD69296 - #DD69543 | \$890,716.95 |
| Payroll Warrants: | #1126063- #1126071 #1126546 - #1126550 | |
| Advice Numbers: | #DD69544 - #DD69792 | \$969,028.41 |
| Payroll Warrants: | #1128055 - #1128064 | |
| | TOTAL | \$4,553,234.32 |

Motion: To approve the March 31, 2022, meeting minutes as presented.

Motion/Second: Freeman/Kerns

Approved: Unanimously

Motion: To approve March 1-31, 2022, vouchers as presented.

Motion/Second: Policani/Freeman

Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 12:33 p.m. for 10 minutes for an executive session pursuant to RCW §42.30.110(1)(d) and RCW §42.30.110(1)(i). SRHD Administrative Officer Amelia Clark, Legal Counsel Michelle Fossum, SRHD staff

Travis Opel, Misty Challinor, and Kari Grytdal were asked to attend. At 12:45 p.m., the BOH chair requested an extension of the executive session for an additional 10 minutes. At 12:55 p.m., the BOH chair requested an extension of the executive session for an additional 10 minutes. At 1:05 p.m., the BOH chair requested an extension of the executive session for an additional 10 minutes. At 1:15 p.m., the BOH chair requested an extension of the executive session for an additional 10 minutes. At 1:25 p.m., the BOH chair requested an extension of the executive session for an additional five minutes. At 1:30 p.m., the BOH chair requested an extension of the executive session for an additional five minutes.

MEETING RECONVENED

The meeting reconvened at 1:35 p.m. No action was taken.

ACTION ITEMS

Adopt 2022 Board of Health Committee Memberships – *Commissioner Mary Kuney, Board Chair*

Motion: *To approve the committee appointments as stated.*

Motion/Second: *Policani/Kerns*

Approved: *Unanimously*

Budget & Finance Committee

Mayor Kevin Freeman, Chair

Christopher Patterson

Policy & Education Committee

Commissioner Josh Kerns, Chair

Board Member Charlie Duranona

Board Member Alycia Policani

Executive Committee of the Board of Health

Commissioner Mary Kuney

Mayor Kevin Freeman

FINANCIAL REPORT – *Kim Kramarz, Controller*

- The 2021 financial year included expenses at \$49.6 million and revenue at \$49.5 million with fund balance use close to \$110,000. Unassigned reserve balance is at 26% with a goal of 20%. Committed fund balance is set at \$1 million.
- Current 2022 expenses are at 21% and revenues are 18.5%. The first half of the Foundational Public Health Services funding (\$1.3 million) has been received. The Spokane County first quarter allocation was received in January. Unassigned reserves are at 21%. The \$500,000 in emergency fund balance funds used during the COVID-19 response has been replenished bringing the total to \$1.5 million.
- The 2023 budget process will begin with form development in June.

ADMINISTRATIVE OFFICER'S REPORT – *Amelia Clark, Administrative Officer*

- The Spokane community was thanked for their support during National Public Health Week.
- SRHD strategic plan development that was delayed due to the pandemic response will begin again.
- Disease Prevention & Response staff are being trained in project management.

HEALTH OFFICER REPORT – *Francisco Velázquez, MD, SM, FCAP, Health Officer*

- Omicron BA2.12.1 variant cases are increasing and are about 5% of cases in Washington State. King County has the highest number of cases in the state. There have 772 cases of Omicron in Spokane County.
- There have been 45 hospitalizations and 4 deaths due to influenza in Spokane County. Influenza A is the prominent strain.

- There have been approximately 200 pediatric Hepatitis cases of unknown origins throughout the world and United States (14 cases).

AGENCY REPORTS

AJ Sanders, Health Program Specialist from the Youth Cannabis & Commercial Tobacco Program, provided a report on youth cannabis and commercial tobacco prevention legislation and its impacts to Spokane County.

BOARD MEMBER CHECK IN

- There was no Board member check-in.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on May 26, 2022.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:18 p.m.

APPROVED: 
Commissioner Mary Kuney, Chair

Date: May 26, 2022


Ann Pitsnogle, Recording Secretary