

The regular meeting of the Spokane Regional Health District Board of Health held virtually on Thursday, **October 28, 2021** due to the COVID-19 pandemic was called to order by Mayor Kevin Freeman, at 12:30 p.m.

PRESENT

Mayor Kevin Freeman, Vice Chair
Commissioner Josh Kerns
Council President Breean Beggs (*arrived at 12:37 p.m.*)
Councilmember Karen Stratton
Councilmember Betsy Wilkerson (*arrived at 12:38 p.m. and departed at 2:40 p.m.*)
Mayor Ben Wick
Councilmember Tim Hattenburg (*departed 1:17 p.m.*)
Board Member Andrea Frostad
Board Member Jason Kinley, ND (*arrived at 12:37 p.m. and departed at 2:34 p.m.*)

ABSENT

Commissioner Mary Kuney, Chair
Commissioner Al French

CITIZEN INPUT

Due to Governor Inslee’s March 24, 2020 proclamation prohibiting in-person meetings and limiting meetings to action items that are routine, necessary or in response to COVID-19 and the public health emergency, only written public comment was accepted. Written comment was sent to all Board of Health members and was entered into the record.

BOARD REPORTS

- Mayor Freeman, BOH Vice Chair, requested a report at the December 2, 2021 Board meeting from Spokane County Board of County Commissioners on the reconstitution of the Board of Health related to House Bill 1152.
- The BOH Budget & Finance Committee reviewed and approved the vouchers for Board consideration.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: September 30, 2021 and October 6, 2021

2021 Vouchers paid: September 1-30, 2021

Voucher Numbers: #257382 - #257596	\$ 788,248.94
Payroll Warrants: #1113706- #1113710	
Advice Numbers: #DD66132 - #DD66406	\$1,139,943.57
Advice Numbers: #DD66407 - #DD66686	\$1,059,059.54
TOTAL	\$2,987,252.05

Motion: *To approve the consent agenda as presented.*

Motion/Second: *Wilkerson/Hattenburg*

Approved: *Unanimously*

REPORT – BOARD EDUCATION

The Board was provided a presentation from Jaime Boddin, WSALPHO Managing Director, on Foundational Public Health Services (FPHS).

EXECUTIVE SESSION

The Board adjourned at 1:17 p.m. for 30 minutes for an executive session pursuant to RCW §42.30.110(1)(i).

MEETING RECONVENED

The meeting reconvened at 1:47 p.m. No action was taken.

ACTION ITEMS

Resolution #21-07 Adopting a Board of Health Legislative Agenda for the 2022 State of Washington Legislative Session – *Councilmember Betsy Wilkerson, BOH Policy & Education Committee Co-Chair*

Motion: To approve Resolution #21-07 as presented.

Motion/Second: Kinley/Beggs

Approved: Unanimously

Resolution #21-08 Requesting the Board of County Commissioners for Spokane County to Distribute American Rescue Plan Act (ARPA) Funding to the Spokane Regional Health District to Make Necessary Repairs to the Health District Building and to Replace Outdated Technology and Server Systems to Increase Cyber Security – *Mayor Kevin Freeman, BOH Budget & Finance Committee Chair*

Motion: To approve Resolution #21-08 as presented.

Motion/Second: Wilkerson/Wick

Approved: 7 yea/1 abstain (Kerns)

Resolution #21-09 Requesting the Board of County Commissioners for Spokane County to Provide Unrestricted Funding in the Amount of \$1,980,000 to the Spokane Regional Health District for the 2022 Budget Year – *Mayor Kevin Freeman, BOH Budget & Finance Committee Chair*

Motion: To approve Resolution #21-09 as presented.

Motion/Second: Wick/Wilkerson

Approved: 7 yea/1 abstain (Kerns)

FINANCIAL REPORT – *Kim Kramarz, SRHD Controller*

- The budget is on target with agency expenses at 72% and revenue at 76%.
- Through September 2021, the agency has spent \$8.3 million on the COVID-19 response. A portion of emergency reserves were used for the response and will be replenished for 2022.
- The Washington State Auditor statements and reports will be published today and shared with the Board. There were no findings and no management letters. There were a few exit comments related to processes.

ADMINISTRATIVE OFFICER'S REPORT – *Amelia Clark, Administrative Officer*

- Behavioral health services related to the new legislation on controlled substances will be discussed at the November 9 Spokane Health Advisory Council (SHAC) meeting.
- Recruitment for the Human Resources manager position is underway.
- Check-in and Chat meetings will be held between staff and the Administrative Officer.
- The financial end-of-year process is beginning in Administration.

HEALTH OFFICER REPORT – *Francisco Velázquez, MD, SM, FCAP, Health Officer*

- The COVID-19 Delta variant is the most prominent variant in Washington and the nation. Cases in the state and Spokane County are declining, but hospitalizations are still high. Cases and hospitalizations in Washington State are primarily in unvaccinated individuals.
- A new Delta variant AY.4.2 is being followed as a variant of concern. There has been one case of the new variant reported in Washington.

BOARD MEMBER CHECK IN

- Board Member Frostad addressed public comment from a parent who received a letter excluding their child from school due to COVID-19 exposure. The letter received by the parent will be reviewed and revised by SRHD staff and general counsel to provide clarity to those receiving the letter in the future. *(Board Member Frostad)*

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on December 2, 2021.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:59 p.m.

APPROVED: 
Mayor Kevin Freeman, Vice Chair

Date: December 2, 2021


Ann Pitsnogle, Recording Secretary