

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **October 29, 2020** virtually due to the COVID-19 pandemic was called to order by Mayor Ben Wick, Chair, at 12:30 p.m.

PRESENT

Mayor Ben Wick, Chair
Commissioner Mary Kuney, Vice Chair
Commissioner Al French (*departed at 2:19 p.m.*)
Commissioner Josh Kerns
Council President Breean Beggs (*arrived at 12:34 p.m.*) (*departed at 2:19 p.m.*)
Councilmember Karen Stratton (*departed at 2:44 p.m.*)
Councilmember Linda Thompson
Mayor Kevin Freeman
Board Member Andrea Frostad
Board Member Chuck Hafner
Board Member Jason Kinley, ND

ABSENT

Councilmember Betsy Wilkerson

CITIZEN INPUT

Due to Governor Inslee’s March 24, 2020 proclamation prohibiting in-person meetings and limiting meetings to action items that are routine, necessary or in response to COVID-19 and the public health emergency, only written public comment was accepted. Written comment was sent to all Board of Health members and was entered into the record.

CHAIR REPORT – Mayor Ben Wick

Due to technical issues, Adobe Sign has not been used for the signature process for BOH documents but should be operational soon.

CONSENT AGENDA

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: September 24, 2020
Contract: Cerium/\$185,954.54
Contract: SpecGX LLC/\$182,092.10
Contract: ITN Provider Selection Process (Multiple Vendors)

2020 Vouchers paid: September 1-30, 2020

Voucher Numbers:	#254584 - #254775	\$ 659,336.29
Payroll Warrants:	#1089035 and 1089462	
Advice Numbers:	#DD59269 - #DD59556	\$1,013,696.72
Payroll Warrants:	#1090020- #1090029 and 1090427-1090437	
Advice Numbers:	#DD59557 - #DD59840	\$991,966.60
	TOTAL	\$2,005,663.32

Motion: To approve the consent agenda as presented.

Motion/Second: Kuney/Stratton

Approved: Unanimously

EXECUTIVE SESSION

The Board adjourned at 12: 35 p.m. for 30 minutes for an executive session pursuant to RCW 42.30.110(1)(i) and RCW 42.30.110(1)(g). At 1:05 p.m., the BOH Chair requested an extension of the executive session for 20 minutes. At 1:29 p.m., the BOH Chair requested an extension of the executive session for an additional 20 minutes. At 1:50 p.m., the BOH Chair requested an extension of the executive session for an additional 10 minutes.

MEETING RECONVENED

The meeting reconvened at 2:00 p.m. No action was taken.

ACTION ITEMS

Resolution #20-11 Adoption of the 2021 Spokane Regional Health District Budget – Amelia Clark, SRHD Administrative Officer

Motion: To adopt the 2021 Spokane Regional Health District budget as presented.

Motion/Second: Freeman/Kinley

Amended Motion: To adopt the 2021 Spokane Regional Health District budget removing the salary equity increase of \$1.7 million until the Board has been briefed on its impacts to the District.

Motion/Second: Beggs/

Rejected: The motion failed due to no second.

Original Motion: To adopt the 2021 Spokane Regional Health District budget as presented.

Approved: 10 Yea/1 Nay (Beggs)

Resolution #20-12 Adopting the SRHD Conflict of Interest Policy – Amelia Clark, SRHD Administrative Officer

Motion: To adopt the SRHD conflict of interest policy as presented.

Motion/Second: Thompson/Frostad

Approved: Unanimously

Resolution #20-13 Adopting the SRHD BOH Evaluation Policy for the Administrative Officer – Commissioner Kuney

Motion: To adopt the SRHD BOH evaluation policy for the Administrative Officer as presented.

Motion/Second: Beggs/Thompson

Approved: Unanimously

Resolution #20-14 Authorizing the SRHD Administrative Officer to Enter into Contract with the MRSC of Washington for Small Public Works Contracts and Consulting Services Developed and Maintained by MRSC Through MRSC Rosters – Amelia Clark, Administrative Officer

Motion: To adopt the resolution as presented.

Motion/Second: Frostad/Kinley

Approved: 10 Yea, 1 Abstain (French)

ADMINISTRATOR'S REPORT – Amelia Clark, Administrative Officer

No report

COVID-19 REPORT – Lyndia Wilson, Preventive Public Health Director

- Internal COVID-19 guidance for staff have been updated. Weekly risk assessments are conducted internally and at My Place. The City of Spokane is providing the safety report for Immaculate Heart Center with the first report expected next week.
- The SRHD Wellness Committee is providing information on resiliency for agency staff. The agency is considering the Mental Health First Aid training for staff.
- The SRHD COVID-19 website has been updated. Messaging will be sent to the community about COVID-19 and holiday gatherings.

- SRHD equity staff are holding calls with the community. Presenters are providing information on local resources for underserved populations.
- All SRHD COVID-19 pandemic response assets will be removed from the Spokane County Fairgrounds by December. The alternate care beds have been returned to the State of Washington. If needed, the beds are available within 3-4 days.
- Approximately 3,000 Quality of Life surveys have been returned. The surveys are more diverse than in past years. Review will include pre and post pandemic surveys from 2019 and 2020.
- A new Public Health Institute contact tracer team of 27 has been added to the response. There are eight agency investigators and the Epidemiology staff who are working as well.
- The agency has helped 700 families isolate. Three community health workers, who speak Spanish, Marshallese, and Slavic, assist with outreach.
- The agency is providing technical assistance to the Spokane Regional Domestic Violence Consortium and expanding the Handle with Care program.
- Hospital capacity is being monitored by the REDi Healthcare Coalition. The system is currently stressed.
- City of Spokane librarians are building a matrix of testing sites.
- SRHD is working with homeless shelters to mitigate COVID-19 exposures. Mobile testing is being provided to the shelters. Temperatures scanners are being placed at the shelters.
- Up to date COVID-19 vaccine information is available on the SRHD website.
- A curbside vaccination model was developed and shared with the Washington State Department of Health (WSDOH). This model will be used for influenza vaccinations as well and shared with community partners.
- SRHD business technical advisors have provided guidance to 2,400 businesses, schools, higher education, and childcare facilities.

HEALTH OFFICER REPORT – Robert Lutz, MD, MPH, Health Officer

- The COVID-19 incident rate is above 260. The region has been above 200 since the beginning of September. The positivity rate is above 10%. There have 199 COVID-19 deaths as of today.
- There are 14 new outbreaks across multiple sectors especially long-term healthcare facilities.
- There are currently 64 COVID-19 patients in local hospitals with 19 in the ICU. Kootenai Health has 44 COVID-19 patients with 14 in ICU.

FINANCIAL REPORT – Amelia Clark, Administrative Officer

- The SRHD budget is within its expenditure authority.
- Approximately \$5 million of the CARES funding has been spent. The agency is expected to use the \$8 million in CARES funding by December 30.

LEGISLATIVE UPDATE – Amber Lenhart, Health Policy Specialist

- The Board reviewed the draft legislative agenda. The BOH Policy Committee will meet next month to finalize the legislative agenda for Board consideration on December 3, 2020.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on December 3, 2020.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 2:48 p.m.

APPROVED: Ben Wick
Mayor Ben Wick, Chair

Date: 12/8/2020

Ann Pitsnogle
Ann Pitsnogle, Recording Secretary

Signature: 
Ben Wick (Dec 8, 2020 09:22 PST)

Email: bwick@spokanevalley.org






MinutesBOH20201029F

Final Audit Report

2020-12-08

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