

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, October 27, 2022** was called to order by Commissioner Mary Kuney, Chair, at 12:36 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Commissioner Mary Kuney, Chair  
Mayor Kevin Freeman, Vice Chair  
Commissioner Josh Kerns  
Charlie Duranona  
Alycia Policani, ND

**ABSENT**

Commissioner Al French  
Christopher Patterson

**CITIZEN INPUT**

No public comment was received.

**BOARD REPORTS**

- Two applications were received for the Administrative Officer recruitment firm request for proposals (RFPs). The Board of Health Chair and Vice Chair expect to present a recommendation for the December meeting.
- Three applications were received for the legal services RFP. The BOH Chair will seek additional participants to review the applications due to the Vice Chair having a conflict of interest.
- The BOH Policy & Education Committee met and finalized the BOH legislative agenda that will be reviewed today.
- The BOH Budget & Finance Committee has approved for consideration items on the consent agenda and the budget resolution action item.

**CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: September 29, 2022

2022 Vouchers paid: September 1-30, 2022

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Voucher Numbers:	#259920 - #260131	\$ 857,495.40
Advice Numbers:	#DD72487 - #DD72732	\$1,053,550.47
Payroll Warrants:	#1133850 - #1133854	
Advice Numbers:	#DD72733 - #DD72981	\$970,520.47
Payroll Warrants:	#1134238 - #1134246	
	<b>TOTAL</b>	<b>\$2,881,566.34</b>

**Motion:** *To approve the consent agenda as presented.*

**Motion/Second:** *Freeman/Policani*

**Approved:** *Unanimously*

**EXECUTIVE SESSION**

The Board adjourned at 12:42 p.m. for 10 minutes for an executive session pursuant to RCW §42.30.140(4).

**MEETING RECONVENED**

The meeting reconvened at 12:52 p.m. No action was taken.

## **ACTION ITEMS**

Resolution #22-05 Requesting the Board of County Commissioners for Spokane County to Provide Unrestricted Funding in the Amount of \$2,000,000 to the Spokane Regional Health District for the 2023 Budget Year – Mayor Freeman, BOH Budget & Finance Committee Chair

**Motion:** To approve the resolution as presented.

**Motion/Second:** Freeman/Duranona

**Approved:** Unanimously

Resolution #22-06 Adoption of the 2023 Spokane Regional Health District Budget – Mayor Freeman, BOH Budget & Finance Committee Chair

**Motion:** To amend Resolution #22-06 revenues for the Spokane County ARPA funding to \$1.39 million and the expenditures in the same column to \$1.39 million to balance the budget.

**Motion/Second:** Freeman/Policani

**Approved:** Unanimously

**Motion:** To approve Resolution #22-06 as amended.

**Motion/Second:** Freeman/Kerns

**Approved:** Unanimously

## **FINANCIAL REPORT – Kim Kramarz, Controller**

- Expenditures are at 62% which is lower than normal due to several contracts that need to be executed before payment. Revenues are at 71.3% and the unassigned reserves are at 33%.

## **ADMINISTRATIVE OFFICER'S REPORT – Lola Phillips, Deputy Administrative Officer**

- The “Thankful for You” staff recognition will be held Tuesday, November 29. Board members will receive an invite after the meeting. Years of service awards will be presented to staff during their quarterly divisional meetings.
- The internal release for the Breast Cervical Colon Health Program will be republished on the SRHD website along with Department of Health contact information and how providers can refer clients.

## **HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer**

- Kelli Hawkins, Public Information Officer, provided an overview of the *Back to Life* Pediatric Vaccine Campaign.
- COVID-19 cases are about half of what was reported two weeks ago.
- There are about 28,000 cases of monkey pox in the United States. Cases have declined over the last several weeks. Spokane County has nine cases and Washington State has 615.
- Most influenza cases in the United States are mainly H3N2.
- Kirsten Duncan, MPH, and Kaely Glaze, MPH, were recognized for their Spokane Medical Society Journal article on syphilis.

## **LEGISLATIVE UPDATE – Brandon Bannister, Governmental Affairs**

- The Board reviewed the draft BOH 2023 legislative agenda. The agenda will be considered at the December 1, 2022, meeting.

## **BOARD MEMBER CHECK IN**

- There was no Board member check-in.

## **NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on December 1, 2022.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 1:59 p.m.

APPROVED: Mary E. Kuney  
Commissioner Mary Kuney, Chair

Date: 12/1/2022

A. Pitsnogle  
Ann Pitsnogle, Recording Secretary