



Contract Amendment: [s]Cube Implementation for Accela Environmental Health-SaaS

June 12, 2025

SITUATION

SRHD Environmental Public Health Division (EPH) is currently upgrading a new Accela Environmental Health- SaaS software with the assistance of [s] Cube Inc., for the installation and implementation.

BACKGROUND

SRHD EPH Division initially purchased and installed Accela Envision Connect software to support day to day operations in February 2015. The software has been in use by SRHD and supported by Accela from 2015 to current. SRHD was notified by Accela in 2021 of the development of an upgraded software, Accela Environmental Health-SaaS, that better supports EPH functions and that they would be sunsetting Accela Envision Connect in approximately 2025 (final date has not been announced). Once the sunsetting of Accela Envision Connect software occurs, future enhancements will stop, and support of the software will be decreased. The implementation and data transfer to the new software was anticipated to take approximately one year. The Board of Health approved \$343,750 from the general fund as part of the 2023 budget for the purchase and implementation of the new software. SRHD chose to wait a year to allow other WA Local Health jurisdictions to purchase and begin use of the new software and provide input to Accela to allow software modifications/enhancements, prior to proceeding. SRHD Finance placed the \$343,750 in a 2024 designated assigned reserve for use when the final contracts were approved. The initial [s]Cube contract was approved March 28, 2024, with a projected implementation date of June, 2025. Due to additional customization and scripting required to meet SRHD EPH Division needs, the final implementation has been delayed at an additional cost.

ASSESSMENT COST:

ORIGINAL CONTRACTS (MARCH 2024):

ACCELA: \$91,202 WAS INCLUDED TO COVER THE FIRST YEAR ESTIMATED COST OF ACCELA SOFTWARE DURING IMPLEMENTATION.

[S] CUBE: \$252,548 (MARCH 28, 2024 CONTRACT)

AMENDMENTS TO ORIGINAL CONTRACT:

[S] CUBE AMENDMENT 1: NO FINANCIAL IMPACT (APRIL 15, 2025)

[S]CUBE AMENDMENT 2: \$25,000 – EXTEND CONTRACT THROUGH JULY 31, 2025 (JUNE 5, 2025)

[S]CUBE AMENDMENT 3: \$100,440

MAY 15, 2025: THE ADMINISTRATIVE OFFICER, CONTROLLER AND BOH BUDGET AND FINANCE COMMITTEE AGREED TO DESIGNATE \$150,000 OF FUNDS PREVIOUSLY DESIGNATED FOR TREATMENT SERVICES ELECTRONIC HEALTH RECORDS SOFTWARE, TO BE REALLOCATED TO THE EPH ACCELA DESIGNATED ASSIGNED RESERVE TO COVER ADDITIONAL IMPLEMENTATION COSTS.

RECOMMENDATION

Approve the [s] Cube contract Amendment 3 for the implementation of Accela Environmental Health-SaaS software.