

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, January 30, 2025** was called to order by Commissioner Amber Waldref, Chair, at 12:36 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Commissioner Amber Waldref, Chair  
 Council Member Michael Cathcart, Vice Chair  
 Commissioner Josh Kerns  
 Board Member Monica Blykowski-May, MD, MBA  
 Board Member Charlie Duranona  
 Board Member Patricia Kienholz

**ABSENT**

Commissioner Mary Kuney

**CITIZEN INPUT**

Citizen input was received and placed into the meeting record. No verbal comments were received.

**BOARD REPORTS**

- The Board of Health (BOH) Budget & Finance Committee met to review vouchers and proposed contracts.
- The BOH Policy & Education Committee did not meet.
- The Executive Committee of the BOH met to set the agenda.

**CONSENT AGENDA**

Consists of items considered routine, which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: December 5, 2024  
 Contract: Arbinger Institute  
 Contract: Sayre, Sayre & Fossum  
 Contract: Washington Department of Energy Services

2024 Vouchers paid: November 1-30, 2024

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AP Vouchers:	265789 - 266019		
AP EFTs:	EFT B&O OCT2024	EFT TSRENT 1124	\$2,164,108.77
Advice Numbers:	DD86102 - DD86370		\$1,267,189.22
Payroll Warrants:	1163309 - 1163315		
Advice Numbers:	DD86371 - DD86638		\$1,134,816.75
Payroll Warrants:	1163946 - 1163957		
		<b>TOTAL</b>	<b>\$4,566,114.74</b>

2024 Vouchers paid: December 1-31, 2024

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AP Vouchers:	266020 - 266222		
AP EFTs:	EFT B&O NOV2024	EFT TSRENT 1124	\$1,859,009.09
Advice Numbers:	DD86639 - DD86904		\$962,364.57
Payroll Warrants:	1164186 - 1164187		
Advice Numbers:	DD86905 - DD87172		\$980,088.85
Payroll Warrants:	1164943 - 1164948		
		<b>TOTAL</b>	<b>\$3,801,462.51</b>

**Motion:** To approve the Consent Agenda as presented.

**Motion/Second:** Cathcart/Kienholz

**Approved:** Unanimously

## EXECUTIVE SESSION

There was no executive session.

## ACTION ITEMS

Adopt 2025 Board of Health Meeting Schedule – Commissioner Waldref, Board Chair

**Motion:** To adopt the 2025 Board of Health meeting schedule as presented.

**Motion/Second:** Blykowski-May/Duranona

**Approved:** Unanimously

Adopt 2025 Board of Health Committee Memberships – Commissioner Waldref, Board Chair

**Motion:** To adopt all listed Board of Health committees to reflect the same membership as the 2024 rosters.

**Motion/Second:** Kerns/Duranona

**Approved:** Unanimously

### Budget & Finance Committee

Commissioner Kuney, Chair

Commissioner Waldref

Board Member Kienholz

### Policy & Education Committee

Council Member Cathcart, Chair

Board Member Blykowski-May

Board Member Duranona

### Executive Committee

Commissioner Waldref, Chair

Commissioner Kerns

Council Member Cathcart, Vice Chair

Approval to Rescind Contract Offer with KIPU for Electronic Health Record System – Alicia M. Thompson, DrPH, LMSW, Administrative Officer

**Motion:** To approve Action Item C providing approval to rescind the contract offer with KIPU.

**Motion/Second:** Cathcart/Kerns

**Approved:** Unanimously

Approval to Contract with Substance Abuse Medication Management System (SAMM) for an Electronic Health Record System – Alicia M. Thompson, DrPH, LMSW, Administrative Officer

**Motion:** To approve the contract as presented.

**Motion/Second:** Blykowski-May/Cathcart

**Approved:** Unanimously

## ADMINISTRATIVE OFFICER'S REPORT – Alicia M. Thompson, DrPH, LMSW, Administrative Officer

- The Treatment Services program is expected to have a \$950,000 surplus for 2024. The program's clinic dispensed treatment to 1,602 unique clients.

- The Board was provided with an overview of the 2025-2030 SRHD Strategic Plan and the plan will be considered by the Board at the February meeting. Board members and staff are encouraged to respond to the survey prior to February 7.
- A list of important WA State Legislative dates is in the agenda packets. Overviews of WSALPHO hearings will be sent to Board members.

**FINANCIAL REPORT – Kim Kramarz, Controller**

- The December report is expected to be ready in February or March. The agency is under budget for November and at 84.9% of expenses and 87.6% of revenue. Interest and other earnings are \$190,000 above budget and committed reserves are \$1.5 million.

**HEALTH OFFICER REPORT – Francisco Velázquez, MD, SM, FCAP, Health Officer**

- WSU nursing students in the audience were acknowledged.
- The Health Officer participated in an opioid panel with Sheriff Knowles. Information from the panel will be shared on social media.
- There are 2,040 pertussis cases in the State of Washington. Spokane County continues to have the second highest rates of cases in the state.
- There were ten cases of Shigella in 2024 and there are 20 cases to date in 2025. Staff are tracking the disease and educating providers, schools and shelters about the disease.
- There have been 67 cases of the bird flu in the United States and one mortality. Thirty-eight of the 67 cases have been in California. Most human cases have been contracted from cattle. The World Health Organization has identified a new variant (H5N9). January 27 was the first case of bird flu in a human in Washington State.
- The Public Health Emergency Preparedness and Response program is rebuilding its Incident Management Team. Most changes were made due to the lessons learned from the COVID-19 response.

Council Member Cathcart left the meeting at 2:14 p.m.

**AGENCY REPORTS**

- The Board received a report on the 2024-2025 Spokane County Community Health Needs Assessment from Jazzy Landes, Research Scientist in the Disease Prevention & Response Division.

Board Member Blykowski-May left the meeting at 2:30 p.m.

**BOARD MEMBER CHECK IN**

- Board Member Kienholz recognized Providence and their support for Alzheimer’s work.
- Commissioner Waldref has joined the National Association of Local Boards of Health as a representative of Washington State.

**NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on February 27, 2025.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 2:39 p.m.

APPROVED: \_\_\_\_\_  
 Commissioner Amber Waldref, Chair

Date: \_\_\_\_\_

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 Ann Pitsnogle, Recording Secretary