

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, October 27, 2016 was called to order by Mayor Kevin Freeman, Chair, at 12:35 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Mayor Kevin Freeman, Chair
Commissioner Nancy McLaughlin
Commissioner Shelly O'Quinn, Vice Chair
Councilmember Lori Kinnear
Councilmember Breean Beggs
Councilmember Amber Waldref (arrived at 12:37pm)
Councilmember Pam Haley
Councilmember Mike Munch (arrived 12:41pm)
Board Member Chuck Hafner
Board Member Susan Boysen, EdD, RN
Board Member Bob Lutz, MD, MPH

ABSENT

Commissioner Al French

CITIZEN INPUT

- Rosemarie Waldrem, Spokane County, WA spoke on the packet of information provided to the BOH.

CHAIR REPORT – Mayor Kevin Freeman

The Chair Report was moved until after Action Items because the discussion was dependent upon the outcome of the action items.

HEALTH OFFICER REPORT

Mumps – Anna Halloran, Disease Prevention and Response Program

At the end of September, there was a confirmed case of Mumps in a Whitworth student who traveled internationally and who was fully vaccinated. Two additional cases were confirmed in Whitworth students who had been fully vaccinated and who had close contact to the student. Two probably cases who had contact with the confirmed cases have been identified. Whitworth has been working to confirm immunity of all students, staff and faculty. Spokane Regional Health District (SRHD) provided staff to assist in the efforts. Whitworth in partnership with SRHD and Walgreens offered vaccination clinics, which provided 250 doses of MMR to individuals on campus. Nine students with certificates of exemption for MMR have been asked to voluntarily stay home during the outbreak.

There is health officer support from Dr. McCullough and Dr. Artzis. SRHD is or has monitored approximately 100 close contacts of the cases. Period watch for symptoms will end November 16 as long as no new cases are identified. Mumps outbreaks are relatively common due to the close contact of students and that two doses of the vaccine are 88% effective.

Syphilis - Anna Halloran, Disease Prevention and Response Program

Year to date, there have been 108 cases, 73 in men, 63% which identified as men who have sex with men (MSM) and 35 women. There were 56 total cases last year and previously to that numbered yearly in the twenties. The potential for congenital cases increases when there are cases in women of childbearing age.

The Disease Prevention and Response (DPR) program is hiring a disease investigation specialist due to the increase. Department of Health (DOH) has been supportive in the disease investigation.

Influenza - Anna Halloran, Disease Prevention and Response Program

Flu activity has been low and sporadic across the state. Currently in Spokane, there have been four hospitalizations reported this season all of which have been Type A.

Interim Health Officer – Torney Smith, Administrator

Dr. Sam Artzis, Health Officer for Northeast Tri-County, has agreed to provide interim health officer services. He visited the health district yesterday meeting with various programs.

DOH HIV/AIDS Contract – Torney Smith, Administrator

DOH issued a request for application (RFA) for HIV/AIDS services, which SRHD and Spokane AIDS Network (SAN) both applied for. DOH selected SRHD to solely provide the contract. Clients at SAN will transition to SRHD beginning January 1, 2017. The transition will last six months. SRHD staff have been meeting with SAN and their clients about the transition. DOH staff will visit Spokane in November to meet with SAN staff and clients regarding the transition.

The contract is a five-year, \$1.3 million contract which SRHD will hire 10-14 new staff to the program. DOH has supplied additional funding for a remodel of office space to support the program.

Councilmember Kinnear shared concerns the City of Spokane received from SAN clients about the changes and having to come to the health district for services. SRHD staff will provide home visits and are willing to address any concerns there may be.

Councilmember Beggs encouraged SRHD staff to formally communicate with SAN staff the possibility of positions in the program.

Public Health 3.0 – Torney Smith, Administrator

As a follow up to the visit by Dr. Karen DeSalvo to Spokane, Torney Smith attended the Public Health 3.0 Rollout and participated on a panel sharing Priority Spokane work improving graduation rates. The conference agenda and white paper will be available on the BOH website.

Building Changes – Torney Smith, Administrator

A portion of the vacant fourth floor will be remodeled to house staff in the HIV/AIDS program. After 30 years, Environmental Public Health (EPH) Division is being remodeled with new carpet and cubicles and the remodel is expected to be completed in three weeks. The second elevator remodel will be completed by the end of this year.

LEGISLATIVE UPDATE – Linda Graham, Health Policy Specialist

The BOH held a second review on the proposed 2017 legislative agenda. The final agenda will be presented for consideration at the December 1, 2016 meeting.

Councilmember Beggs requested callout on those suffering in Spokane County jails in the Mental Health Substance Abuse Reform legislation.

Councilmember Waldref requested policies that support health and housing to be added to the agenda. Torney stated SNAP is working on a local impact network (LIN) with an event on November 14 that SRHD staff will attend, which links health and housing work. The LIN will include Priority Spokane and Better

Health Together and may have 1115 Waiver funding allowed for the network. SRHD has written a letter to the director of CMS requesting 1115 Waiver funding be allocated to the LIN.

Councilmembers Waldref, O'Quinn and Beggs requested the proposed agenda focus on legislation the BOH would follow. As specifics become available, the BOH would then vote on supporting legislation.

Councilmember Kinnear requested SRHD staff speak with Fairchild Air Force Base (FAFB) to encourage their support of the Tobacco21 legislation. Commissioner O'Quinn shared she had spoken with a General who stated FAFB would enforce the state laws, but would not give a formal statement of support.

Councilmember Beggs requested the agenda be prioritized to include the following three sections of importance: highest importance (3-5 proposed legislations), mid-level importance (5-7 proposed bills being closely monitored and supported), and lowest level of importance (legislation that is followed and monitored.)

The BOH Policy Committee will reformat the agenda to align with Councilmember Beggs' recommendations on prioritization and bring the agenda forward for consideration at the December BOH meeting.

CONSENT AGENDA

Consists of items considered routine which are approved as a group. Any member of the board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: September 29, 2016

2016 Vouchers paid: September 1 – 30, 2016

Voucher Numbers:	#240863 - #241061 and EFT B&OAug2016	\$ 334,036.60
Payroll Warrants:	#937686 - #937712 #938056 - #938064	
	Advice Numbers: #DD36285 - #DD36479	\$700,527.70
Payroll Warrants:	#939308 - #939333 #939646 - #939654	
	Advice Numbers: #DD36480 - #DD36675	\$670,515.68
	TOTAL	\$1,705,079.88

Motion: To approve the consent agenda including meeting minutes and vouchers as presented.

Motion/Second: O'Quinn/Hafner

Approved: Unanimously

REPORTS

Smoke-Free Multi-Unit Housing and Smoke- and Tobacco-Free Worksites – Linda Graham

Linda Graham introduced Cindy Green, Manager for the Smoking, Vaping and Tobacco program. Cindy provided an overview of the Tobacco, Vaping, and Marijuana Prevention Program. Cindy introduced Paige McGowan, Coordinator for the program. Paige shared information on the Weed-to-Know campaign and its funding through the Youth Marijuana Prevention and Education Program. The campaign focuses on six key messages to adult users: 1) not driving under the influence, 2) not using in public 3) not providing to minors, 4) talking to youth about marijuana use 5) safe storage of edibles, and 6) promotion of the state recovery line for marijuana addiction.

The Tobacco, Vaping, and Marijuana Prevention program is also working with SRHD Communications on a smoking cessation campaign and working with King County on a vapor product prevention website. The

program is a lead for a nine-county collaborative focusing on youth leadership development and is planning a retreat in Spokane in Spring 2017. The program also leads a healthcare task force, which Board Member Lutz is a member, that works to improve cessation interventions in a clinic setting. The program also works on community mobilization focusing on four key areas: prevention partners, schools, policy makers and the industry.

SRHD has been working on smoke-free housing efforts for 10 years providing technical assistance, free signage and giving low income housing up to \$250 to offset the cost of smoke-free housing signage and a tool-kit for smoke-free housing to low-income housing providers. The smoke-free policies promoted focuses on low-income housing providers to decrease the disparity between market rate housing and low-income housing.

A 2015 survey identified that 386 housing units have smoke-free policies and a 16% increase in indoor smoking policies since 2013. There has been a 1.7% increase in policies that house senior citizens and a 1.9% increase in housing for disabled citizens, 1.3% for low income housing, and 1.9% for housing that accepts vouchers. Benefits for housing with smoke-free policies are lower cleaning costs, shorter rental turn-around, lower risk of fire and insurance premiums, and are more likely to recruit and retain tenants.

The Northwest Fair Housing Alliance supports the efforts of SRHD's program. The Guidelines and Recommendations for BOH consideration are non-binding, advisory opinions accompanied by a toolkit. If approved, SRHD will use the Guidelines and Recommendations to educate housing units without policies.

Employees with worksite smoke-free policies are twice as likely to stop smoking. Benefits to employers include employees who are healthier, more productive, take less breaks and have lower health insurance premiums. The policies SRHD promotes are legal in Washington State; however, businesses are encouraged to include staff in the policy decision process.

Councilmember Waldref encouraged the use of the term "affordable housing" instead of "low-income" to allow for a broader range of housing covered.

The BOH will consider the smoke-free housing and worksite guidelines and recommendations at its December meeting.

ACTION ITEMS

Resolution #16-06 Amending the BOH Bylaws to Reflect a Change in the Governance Structure to the Administrator as the Director of the Agency – Mayor Freeman

Mayor Freeman reviewed the process of the Health Officer Selection Committee and its recommendation for a change in the SRHD governance structure. Members of the committee (Hafner, Waldref, Boysen and O'Quinn) all commented on their support for the change in structure.

Councilmember Kinnear noted her concern that agency staff were not asked about their preferences for the structure of the agency and possible conflicts between the health officer and administrator regarding public health decisions. Commissioner O'Quinn and BOH Attorney, Michelle Fossum, commented that state law dictates the role of the health officer and with the development of the job descriptions would determine who would make specific public health decisions. Commissioner O'Quinn also commented it is the decision of the BOH to determine the structure of the agency and a significant amount of work was completed in developing the recommendation.

Commissioner O'Quinn made a motion to approve the resolution to amend the BOH bylaws to reflect a change in the governance structure of the agency. Commissioner McLaughlin seconded the motion.

Motion: To approve Resolution #16-06 Amending the BOH Bylaws to Reflect a Change in the Governance Structure to the Administrator as the Director of the Agency

Motion/Second: O'Quinn/McLaughlin

Approved: 9 Yea/1 No (Kinnear)/1 abstain (Lutz)

Resolution #16-07 Adoption of the 2017 Budget - Mike Riley

Mike Riley, Comptroller, presented the proposed 2017 SRHD budget. Due to approximately \$900,000 in state and local grants, the agency will use \$600,000 less from reserves.

Councilmember Beggs made a motion to approve the 2017 SRHD budget. Councilmember Haley seconded the motion.

Motion: To approve Resolution #16-07 Adoption of the 2017 Budget

Motion/Second: Beggs/Haley

Approved: Unanimously

Approval of Interim Health Officer Contract – Torney Smith

Torney Smith presented the interim health officer contract. Commissioner O'Quinn made a motion to approve the contract. Councilmember Beggs seconded the motion.

Councilmember Kinnear asked if there was a timeline for hiring a permanent health officer and administrator. Torney replied the final position descriptions would be reviewed by the BOH and advertisement for the health officer position would begin as soon as possible.

Motion: To approve the interim health officer contract.

Motion/Second: O'Quinn/Beggs

Approved: Unanimously

CHAIR REPORT

BOH Committee Appointments

BOH Committee membership was reviewed. Councilmembers Beggs, Haley and Munch will join the BOH Policy Committee.

Councilmember Kinnear will replace Councilmember Waldref on the Health Officer Selection Committee.

Councilmember Hafner will join the Education and Communication Committee.

Board Members Boysen and Hafner will discuss who will step down from the Health Officer Selection Committee and have Councilmember Haley as their replacement.

A position on the Education and Communication Committee and a position on the Budget and Finance Committee remained unfilled.

EXECUTIVE SESSION

The BOH adjourned at 2:20pm for five minutes for an executive session pursuant to RCW §42.30.140(4). The Chair requested Michelle Fossum, Torney Smith, and Sue Winters remain for the session.

MEETING RECONVENED

The meeting reconvened at 2:25pm. No action was taken.

BOARD MEMBER CHECK IN

Service on the Board of Health – Commissioner McLaughlin

Commissioner McLaughlin shared her appreciation for serving on the BOH.


NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on December 1, 2016.

ADJOURNMENT

There being no further business before the Board the meeting was adjourned at 2:29 p.m.

APPROVED:

 Chair Date: 12/1/2016
Board Member Name and Title


Recording Secretary