

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **March 26, 2015** was called to order by Mayor Kevin Freeman, Vice Chair, at 12:34 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Mayor Kevin Freeman, Vice Chair
Commissioner Shelly O'Quinn (arrived at 12:43 p.m.)
Councilmember Mike Fagan
Councilmember Jon Snyder
Councilmember Amber Waldref
Councilmember Ed Pace
Board Member Keith Baldwin, MHA
Board Member Susan Norwood, EdD, RN

ABSENT

Councilmember Chuck Hafner, Chair
Commissioner Al French
Commissioner Todd Mielke
Board Member Bob Lutz, MD, MPH

CITIZEN INPUT

There was no citizen input.

CHAIR REPORT – Mayor Kevin Freeman, Vice Chair

Updated emergency contact cards are included in the board packet.

The health officer survey was sent to the board on March 20. The deadline to complete the survey is April 3. If there are questions, please contact the recording secretary.

A list of 2015 BOH Committees and membership is included in the board packet. There are still positions open on the Budget and Finance, Education and Communication, and the Temporary Food Event (TFE) Committees. Board members who have any questions regarding membership or who are interested in serving on a committee are asked to contact the recording secretary.

Councilmember Snyder reported the Policy Committee has added members to have representation from all jurisdictions. He welcomed all the members to the committee and thanked them for their willingness to serve.

Commissioner O'Quinn reported the TFE Committee held its first meeting. Agency staff were tasked with research and will report out at the next meeting that will be held tomorrow from 10 a.m. until 11:30 a.m. Staff were thanked for asking the Food Advisory Board to participate.

HEALTH OFFICER REPORT – Joel McCullough, MD, MPH, MS

Spokane County Health Rankings

The report was not released in time to compare results from this year and previous years. The report will be discussed at next month's meeting.

Flu Update

There have been 16 confirmed influenza deaths in Spokane County and 126 reported in the state. There have been 367 hospitalizations of Spokane County residents and 346 were diagnosed with influenza A and 21 influenza B. Compared to previous years, there has been an increase in hospitalizations and deaths.

Healthy Youth Survey Results

A press release was sent on March 13 showing the highlights of the survey from Spokane County. This is a statewide survey completed every two years surveying students in grades six, eight, ten and 12. Approximately 1,000 schools statewide participate and 10,000 students in Spokane took the survey last October.

Results show that 26% of sophomores have used e-cigarettes which is twice the state rate. Nineteen percent of high school sophomores reported they used marijuana and survey results show they use e-cigarettes and marijuana--nearly double the use of cigarettes. Cigarette use among teens has also increased. Alcohol use among tenth graders has decreased. Results show that teens don't consider e-cigarette use and vaping marijuana risky. Prevention work must be done to address these issues.

Building Remodel

With the growth of the Opioid Treatment Program (OTP), there was a need to remodel office space. Vital Records and Financial Services will also be consolidated in the remodel. The former laboratory space located on the second floor will be reused for the Women Infant and Children (WIC) Program currently on the first floor. OTP will relocate into the former WIC offices. Work is expected to be completed in the next 16 weeks. Board members that would like a tour of the remodel are asked to contact the Administrator, Torney Smith.

CD Epi Updates-DOH

The State Department of Health (SDOH) produces communicable disease updates for local health departments reporting topics of state, national and international interest. The reports will now be included in board packets.

Washington State Auditors

The state auditors will be on-site starting April 1. It's anticipated they will be at the agency from three to six weeks. They will audit 25% of the federal dollars because the agency is considered low risk. Board members will be notified of the opening conference.

LEGISLATIVE UPDATE – Linda Graham, Health Policy Specialist and Communications Program Manager

The Governance Committee discussed whether a resolution would be completed with future legislative agendas. Due to lack of quorums that happen occasionally and new members joining the board in January, the Governance Committee decided any legislative resolutions will be voted upon at December meetings.

A legislative update was included in the packet. Distracted Driving Bill 5656 and E-Cigarette Bill 1645 are due to be out of committee the week of March 30. The Sick and Safe Leave Bill is set for a hearing in the senate on March 30. April 1 is the deadline for policy bills to leave committees. Any bills with budget implications must move forward by April 7.

CONSENT AGENDA

Consists of items considered routine which are approved as a group. Any member of the board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: February 26, 2015

2015 Vouchers paid: February 1-28, 2015

Voucher Numbers: #236151 - #236368 & EFT B&OJAN2015	\$ 580,413.15	
Payroll Warrants: #874893 - #874917	Advice Numbers: #DD28855 - #DD29031	646,242.46
Payroll Warrants: #876250 - #876267	#876490 - #876499	
	Advice Numbers: #DD29032 - #DD29212	622,804.03
	TOTAL	\$1,849,459.64

Motion: To approve the consent agenda including meeting minutes and vouchers as presented.

Motion/Second: Fagan/Pace

Approved: Unanimously

ACTION ITEMS

There were no action items.

REPORTS

Overview of Public Health Standards: Domain 1 – Lyndia Wilson, Disease, Prevention & Response Division Director

This is the first of three presentations that will be given to the board on public health standards. There are 12 domains in public health standards. Domain 1 covers data collection, which is done by Spokane Regional Health District (SRHD) in a variety of ways: surveys, focus groups, and interviews. It also covers use of data, which is given to partners, the community and agency staff, and is used for programmatic, policy or community decision making.

SRHD produces Spokane Counts using 60 indicators, which is updated every other year. It looks at trends, emerging issues, and health disparities in conjunction with social economic factors. Domain 1 requires data collection of environmental health issues, health behaviors, health care, health status, infectious disease, injury and violence, reproductive health and summary measures (i.e., quality of life).

SRHD uses the collected data frequently. The Maternal Child Health (MCH) requirements of the federal government is to report the data every five years. Maternal smoking is one issue highlighted from the data in 2008. Staff researched maternal smoking and then updated the report in 2013, which showed a decreasing trend.

DPR and Health Promotion (HP) request data for their programs. The City of Spokane has requested data regarding gun violence. Data requests are also received from universities, businesses, schools, government agencies and non-profits. There are approximately 100-150 data requests each year.

SRHD also partners and collaborates with the community by contract. There is currently a contract with United Way for the *Excelerate Success* initiative. The Data Center has brought in approximately \$160,000 of grant and contract work resulting in the hiring of new staff.

Every three to five years, SRHD is required to do a comprehensive community health assessment (CHA). Priority Spokane was used as the CHA in 2009 to complete accreditation. Educational attainment was the first priority for Priority Spokane work. In 2013, mental health was the first priority. Providence Health Services, Saint Luke’s, Shriner’s Hospital, Group Health, and Better Health Together all are required to conduct periodic community health assessments.

Due to increased requests for data, a Community Health Assessment Board has been developed. The board’s goal is to increase data capacity and have a unified regional assessment in 2017. Partners included are universities, hospitals, health care, non-profits, foundations and public health.

The data is used in most of the other public health standard domains, such as to determine SRHD priorities, develop our strategic plan, and develop the community health improvement plan--another prerequisite to

applying for accreditation. SRHD programs use data for program evaluation and quality improvement with the agency using data to determine program needs for the annual budget.

Strategic Plan Update –Linda Graham, Health Policy Specialist & Communications Program Manager

The agency has begun to focus on the actions or projects that support the plan’s goals. There are 27 action plans that have been created by staff in the agency. All the action plans have been reviewed by the executive leadership team who made revisions and adjusted timelines as necessary. The actions have been prioritized into three tiers. The first tier are the highest level of commitment, typically actions that need to be completed prior to the lower priority items. The majority of action plans take place under Goal 1 which addresses the work environment of the agency. Implementation will be turned over to the leads once the revisions are complete and executive leadership has approved. Progress will be reported to the board.

BOARD MEMBER CHECK IN

NALBOH Webinars – Keith Baldwin

Information was sent to Linda Graham and the board on recent NALBOH webinars regarding legal issues of boards of health. The last webinar provided simple diagrams on how board of health members can participate in appropriate legal ways and what policy questions it generates. There are two more upcoming webinars that are free for board members. It was recommended that board members participate.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on April 30, 2015.

ADJOURNMENT

There being no further business before the Board the meeting was adjourned at 1:13 p.m.

APPROVED: Charles Hefner, Chair
Board Member Name and Title

Date: 4/30/15

[Signature]
Recording Secretary