

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **July 31, 2014** was called to order by Council Member Chuck Hafner, Chair, at 12:30 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Council Member Chuck Hafner, Chair  
Council Member Amber Waldref, Vice Chair  
Commissioner Shelly O'Quinn (arrived 12:38 p.m.)  
Council Member Mike Fagan  
Council Member Ed Pace (arrived 12:34 p.m.)  
Mayor Kevin Freeman (arrived 12:39 p.m.)  
Board Member Keith Baldwin, MHA (departed at 2:16p.m.)  
Board Member Susan Norwood, EdD, RN  
Board Member Bob Lutz, MD, MPH

**ABSENT**

Commissioner Al French  
Commissioner Todd Mielke  
Council Member Jon Snyder

**CITIZEN INPUT**

- Rose Marie Waldrem, Green Acres, WA – Distributed a handout *The Nicotine Fix* by Dan Hurley and spoke on her dissertation regarding the article and the hazards of smoking.
- Gerry Long, Medical Lake, WA – Requested the board reconsider the TFE fees currently proposed. Council Member Hafner commented agency staff would answer questions Ms. Long wrote in a letter to the board.

**CHAIR REPORT** – Council Member Chuck Hafner

Governance Committee Update

Board Member Baldwin reported the Governance committee will introduce recommendations to the board next month. The committee has added a glossary to the governance responsibilities to explain terms used. Board of Health (BOH) leadership, chair rotation, and small cities representation are being discussed and recommendations will be given to the board in the future. Additional work will be completed on the board's decision making and policy process.

Addressing Board Members

Council Member Hafner asked the board to consider how members would like to be addressed and provide input to him on the matter.

**HEALTH OFFICER REPORT** – Joel McCullough, MD, MPH, MS

Bioterrorism Lab Funding Update

No sustainable resources have been identified as funding sources for the lab. Staff has met with Representative Riccelli on the matter and he plans to introduce legislation to support the Bioterrorism Lab. Legislation was introduced at the last session where it passed in the House, but failed in the Senate. Even if legislation is passed, there would be a six-month interval between the end of the year and when funding would be received. Representative Riccelli will consider convening a stakeholders group to discuss potential funding sources for the lab. The State Department of Health (SDOH) has confirmed there will be no funding for the lab due to current budget restrictions. Spokane Regional Health District (SRHD) has sent 60+ letters to stakeholders on the matter. There has been support for the lab in PHEPR Region Nine, but not enough to prioritize funding. Commissioner O'Quinn will follow up with Sherriff Ozzie Knezovich on his efforts to obtain local funding.

Gonorrhea Outbreak Update

There has been an increase in gonorrhea infections across the county, state and nationally. From January to June 2014, there have been 229 new cases, which is a 78% increase over the same period last year. This places Spokane in an outbreak status. Three other counties (Benton, Snohomish, and Yakima) are in outbreak status as well. There has been a statewide increase of 32%. It's unknown why the rates are increasing. CDC reports increased rates may be masked by changes in screening and testing practices. SRHD has been communicating with providers about proper treatment, interviewing all cases of gonorrhea to assure proper treatment is received, and are monitoring data and reviewing healthcare access in the community.

Internal Medicine Review Course

Dr. McCullough attended an Internal Medicine Review Course sponsored by the Harvard Medical School to obtain continuing education unit (CEU) credits required by the State of Washington. The course lasted a week and had over 90 CMEs.

**CONSENT AGENDA**

Consists of items considered routine which are approved as a group. Any member of the board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: June 26, 2014  
2014 Vouchers paid: June 1-30, 2014

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Voucher Numbers: #234277 - #234507 & EFT B&OMay14		\$ 498,743.41
Payroll Warrants: #846745 - #846758	Advice Numbers: #DD25941 - #DD26126	630,556.08
Payroll Warrants: #848090 - #848106	Advice Numbers: #DD26127 - #DD26314	604,903.81
	<b>TOTAL</b>	<b>\$1,734,203.30</b>

***Motion: To approve the consent agenda including meeting minutes and vouchers as presented.***

***Motion/Second: Waldref/O'Quinn***

***Approved: Unanimously***

**EXECUTIVE SESSION**

Michelle Fossum, attorney for the Spokane Regional Health District, announced the board would enter an executive session at 12:54 pm for the purpose of labor negotiation guidance pursuant to RCW § 42.30.140(4) for 15 minutes and then for a health officer evaluation pursuant to RCW §42.30.110(1)(g) for 30 minutes. Staff members Torney Smith, SRHD Administrator, and Barb Lorang, Human Resources Manager, were asked to attend the first session.

**MEETING RECONVENED**

The meeting reconvened at 1:39 pm.

**ACTION ITEMS**

Resolution #14-02 Authorizing a Transfer of Unassigned Fund Balance to Committed Fund Balance  
Mike Riley, SRHD Comptroller, presented the resolution to the board. In 2006, a severance payout of \$125,000 was made and in 2012, funds of \$250,000 were used for the startup of a boiler project. The request is to replace the funds previously used to bring the committed fund balance to \$1.5 million. The BOH Budget and Finance committee has reviewed and approved the request.

Commissioner O'Quinn motioned to approve the resolution as presented. Council Member Waldref seconded the motion.

***Motion: To approve Resolution #14-02 authorizing a transfer of unassigned fund balance to committed fund balance.***

***Motion/Second: O'Quinn/Waldref***

***Approved: Unanimously***

Resolution #14-03 Adopting the 2015 Health District Fee Schedule

Mike Riley, SRHD Comptroller, presented the proposed 2015 health district fee schedule to the board. The majority of fees have been reduced or remained the same. Fees for microphone use have been changed to a "per event" charge instead of the "per microphone" charge due to a change of equipment that required less staff time for setup. Cost for event recording has been reduced due to one staff person's ability to record instead of the two previously required.

The temporary food establishment (TFE) permit charge of \$480 for the high risk category has remained the same. The BOH Budget and Finance Committee reviewed the fee schedule and recommended it be brought forward to the board.

Commissioner O'Quinn motioned to approve the resolution as presented. Councilmember Waldref seconded the motion.

Commissioner O'Quinn noted the BOH Budget and Finance Committee has formed a subcommittee to evaluate and address concerns regarding the TFE permit fees over the next year. Those who are concerned about the TFE permit fees were asked to work with the review committee.

***Motion: To approve Resolution #14-03 adopting the 2015 health district fee schedule.***

***Motion/Second: O'Quinn/Waldref***

***Approved: Unanimously approved***

## **REPORTS**

Raising of America- Elaine Conley/Rowena Pineda

Rowena Pineda, Neighborhoods Matter Program Manager, reported on the *Raising of America* advanced screening in conjunction with KSPS and the Inland Northwest Learning Alliance (INWLA) on September 17 at 7 pm. The documentary has a total of 6 episodes. The screening on September 17 will show the introductory episode and will be followed by Q&A with the producer. Subsequent episodes will be shown on KSPS starting in November 2014.

Elaine Conley, Community Family Services Director, shared Spokane County child abuse statistics. Recent information from the Disease Prevention and Response (DPR) division reported there were over 3,200 homeless children in Kindergarten through 12<sup>th</sup> grade in Spokane County last year. Children entering school not ready to learn are at high risk of dropping out of school before graduation.

Board members were invited to attend the screening and engage in conversation with key community leaders on how to address the issues with children and families. Flyers have been sent to community leaders and providers.

## **BOARD MEMBER CHECK IN**

Illegal Resident Children in Spokane – Council Member Fagan

Council Member Fagan attended a refugee connections meeting where Lutheran Community Services announced Spokane will be receiving illegal resident children and will be seeking foster parents. There have been media reports of the children having communicable diseases and he wanted to make the health district staff aware Spokane will be receiving the children.

**NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on September 25, 2014.

**ADJOURNMENT**

There being no further business before the board the meeting was adjourned at 2:18 p.m.

APPROVED: Charles E. Hahn  
Board Member Name and Title

Date: 9/25/14

A. P. [Signature]  
Recording Secretary