

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **July 25, 2013** was called to order by Councilmember Chuck Hafner, Vice Chair, at 12:32 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

**PRESENT**

Councilmember Ben Stuckart (arrived at 12:53 p.m.)  
Councilmember Jon Snyder  
Councilmember Amber Waldref (arrived at 12:53 p.m.)  
Councilmember Chuck Hafner, Vice Chair  
Mayor Tom Towey  
Board Member Susan Norwood, EdD, RN  
Board Member Bob Lutz, MD, MPH

**ABSENT**

Mayor Tom Trulove  
Commissioner Todd Mielke, Chair  
Commissioner Al French  
Commissioner Shelly O'Quinn

**CHAIR REPORT** – Councilmember Chuck Hafner

Councilmember Hafner requested for the two commissioners to come forth with their appointed members to fill the current vacancies on the Board.

**HEALTH OFFICER REPORT** – Joel McCullough, MD, MPH, MS

State Budget Update

As anticipated, there were no significant cuts to public health funding; thus remaining stable this biennium compared to the previous. The biggest change will be how the State will distribute funds. Previously, LHJs have received three pots of money through the Department of Health and with the new block grant model these funds will come from the Department of Treasury. As a result, the Department of Health will experience a decrease in funding, but will be working to make adjustments.

Coal Train Issues

Another Gateway Terminal project is underway in Cowlitz County. The Millennium Bulk Terminal in Longview is in the early stages with the scoping schedule of the project to be determined. A contractor and co-lead agencies have been selected. The structure of the co-lead agencies is similar to the Whatcom project involving Washington State Department of Ecology and the U.S. Army Corps of Engineers and Cowlitz County. A scoping meeting with Spokane County will be held on September 25 at the Spokane Convention Center. The contractor for the Whatcom project has prepared a scoping report summarizing over 125,000 comments received throughout the scoping process. This scoping document can be found online at [www.ecy.wa.gov](http://www.ecy.wa.gov). The Gateway Terminal Environmental Impact Study (EIS) document is being drafted, but is not expected to be complete until 2014.

Health District Activities Related to I-502

The liquor control board is governing the activities at the state level to implement I-502 to include licensing, application process, requirements, and reporting. The Health District has provided comments to the liquor control board focusing on the prevention of unintentional ingestion, access, and normalization of marijuana use by youth. Some examples were to increase labeling and packaging requirements to include improved warning labels and add childproofing for some marijuana products, as well as, decreasing hours of business operations. An ordinance has been adopted by the City of Spokane to regulate the licensing, operations, and zoning of local I-502 and medical marijuana facilities. The SRHD Health Policy Specialist and a Neighborhoods Matter staff person were part of a task force that provided

input for the draft ordinance. Ensuring equity among neighborhoods in regard to the zoning of these facilities was also a consideration, so low-income neighborhoods are not disproportionately affected.

Councilmember Snyder commented that the Health District has played a good role in the City's process and thanked the Health District for their support and involvement.

Dr. McCullough assured the Board that the Health District will continue to be engaged at the state and local levels and will be monitoring the impacts of I-502 and will provide the Board with periodic reports.

Financial Audit

State Auditors have been onsite and will continue working through August. The entrance conference was held at 11:30 a.m. this morning and information about the exit conference will be provided by Ann or Mishelle.

FRC and Spokane Guilds' School Outcome

Elaine Conley reported that the Spokane Guilds' School has elected not to provide family resource coordinator (FRC) services: therefore, the Health District has assigned two FRCs to the Spokane Guilds' School. Of 134 clients, 33 have been retained and will be transitioning out of the Infant Toddler Network (ITN) program within 2-3 months. As clients transition out of the program, they plan to discontinue such services. Currently, Spokane Guilds' School has two FRCs, Youthful Horizons has one SRHD FRC and one of their own, Children's FIRST has their own, Stepping Stones has one SRHD FRC, as well as, Pediatric Children's Therapy to include one other SRHD FRC split between the two.

Program staff have met with all five providers and are in the process of finalizing agreements with the adjusted overhead percentage rates for the coming 2013-2014 school year. Children's FIRST will be at 8 percent since they provide both FRC and teacher services. Youthful Horizons and the Spokane Guilds' School will be at 10 percent since they are not providing FRC services. Stepping Stones and Pediatric Children's Therapy will be at 14 percent because they are using both SRHD FRC and teacher services.

Councilmember Snyder raised the question as to whether or not there are waiting lists for services through these providers and how will it be positively or negatively impacted by these changes. Elaine reassured the Board that such changes will not impact wait lists, but there are current wait lists for some providers primarily for speech services. Regardless of funding, the search for skilled workers for speech therapy continues to be a challenge. In addition, Councilmember Hafner received verification that all providers were in agreement of the overhead percentage rates.

**CONSENT AGENDA**

Consists of items considered routine which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: June 27, 2013

2013 Vouchers paid: June 1-30, 2013

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Voucher Numbers: #231169 - #B&OMAY13		\$ 445,378.44
Payroll Warrants: #804464 - #804494	Advice Numbers: #DD21462 - #DD21644	622,910.53
Payroll Warrants: #806324 - #806346		
#806696 - #806704	Advice Numbers: #DD21645 - #DD21825	577,820.03
	<b>TOTAL</b>	<b>\$1,646,108.56</b>

*Motion: To approve the consent agenda including meeting minutes and vouchers as presented.*

*Motion/Second: Stuckart/Waldref*

*Approved: Unanimously*

## **ACTION ITEMS**

### Resolution #13-06 – Adopting the 2014 Health District Fee Schedule – Mike Riley

Mike Riley, SRHD Comptroller, explained the process for fee schedule updates. With the closure of the lab and clinic and very little other changes, this year is the smallest fee schedule in over 17 years.

Councilmember Snyder appreciated the fact that the school fees are set by a stakeholders group, but shared a concern from a citizen looking to open a private school in the Spokane Valley regarding the number of hours billed for inspections. He raised the question whether or not the Health District could provide estimations or approximations to the applicants.

David Swink explained that set fees based on school size was administratively adopted back in May to help align with budget planning for schools. Any additional hours, above and beyond the standard fee, would be billed at the hourly rate.

Councilmember Stuckart made a motion to approve the resolution as presented. Councilmember Waldref seconded the motion.

***Motion: To approve the Resolution #13-06 Adopting the 2014 Health District Fee Schedule.***

***Motion/Second: Stuckart/Waldref***

***Approved: Unanimously***

## **REPORTS**

### MCH Report – Elaine Conley & Rowena Pineda

“Healthy Families, Better Beginnings”, authored by Amy Riffe, was published approximately two months ago. Elaine presented a summary report in Amy’s absence. Out of 472,650 Spokane County residents, 111,470 were women of childbearing age (15 to 44 years old) with nearly 6,000 births reported in 2011.

Elaine acknowledged that it would take a community-wide approach to positively impact the trending indicators from this report and suggested the next step would be to determine how to plan and implement this in Spokane County. Inequities such as education attainment, household income, and neighborhoods play a role in the negative trends. Community-wide initiatives are needed to impact the root causes of these issues. Using the socio-ecological model would require activities in each of these levels. Organizational or public policy levels are areas in need of improvement by focusing resources on systems-level and behavioral change. Shawn Vestal will be publishing an article for the Spokesman-Review early next week that will also cover the topic of ACEs.

Councilmember Snyder requested more information on ACEs.

Councilmember Hafner requested the definition of *quality of life* and Amy Riffe will be informed to provide follow-up.

## **BOARD MEMBER CHECK IN**

### Washington State Department of Transportation – Councilmember Jon Snyder

Councilmember Snyder commented on an individual at a recent meeting who commented how the SRHD Board of Health is the envy of others throughout the state for their active involvement and willingness to do new things in areas related to transportation and health.

Neighborhoods Matter – Councilmember Amber Waldref

Councilmember Waldref continues be impressed by the work done by Neighborhoods Matter staff in the east central community to help improve health outcomes and quality of life. This is an innovative program that is being commended across the state.

**EXECUTIVE SESSION**

At 1:29 p.m., Councilmember Hafner announced the Board would adjourn to an Executive Session for 20 minutes to determine guidance for collective bargaining agreements.

At 1:49 p.m. an additional 10-minute extension was requested.

**MEETING RECONVENED**

The meeting reconvened at 1:59 p.m. (with no resulting action taken.)

**NEXT BOARD OF HEALTH MEETING**

The next Board of Health meeting is scheduled at 12:30 p.m. on September 26, 2013.

**ADJOURNMENT**

There being no further business before the Board the meeting was adjourned at 2:00 p.m.

APPROVED: Amber Waldref  
Board Member Name and Title

Date: 9-26-13

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Recording Secretary